

Final Agenda  
Monroe Extension Council Meeting  
Thursday, August 27, 2020  
6:00pm Meeting  
Monroe County Extension Office

1. Call the Meeting to Order- Dien Judge, Chair
2. Roll call and Introductions
3. Approval of Agenda- Dien Judge , Chair
4. Open Forum- an opportunity for any public present

*The Monroe County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*

5. Secretary's Report- Christine Wilson, Secretary
  - a. Minutes of Feb 27, June 25, July 9, July 23, 2020
  - b. Approval of Minutes
6. Treasurer's Report- Josh Buckingham
  - a. Approval of vouchers 13451-13452 and 13504-13547 and 13581-
  - b. Review of fiscal reports- March, April, June ( year- end), and July, 2020
7. Reports
  - a. Chairperson report
  - b. Staff reports
  - c. Regional- Insurance and Recovery task force initiatives, Financial training with Gene Mohling – Tuesday, September 8- 6 to 8 PM
  - d. Iowa Extension Council Association
  - e. Fair board
  - f. Extension Council Committees; Personnel, Fiscal, Programming
  - g. Monroe County 4-H Foundation – financial (agenda item below)
  - h. Fair Partnership Agreement
8. Old Business
  - a. Consideration of reopening office in stages
  - b. Consideration of continuing with manpower
  - c. Consideration of continuing with Americorps in FY 21 ( there will be no PABS and after school program at this time)
  - d. Consideration of staff, pay including raises, and benefits
  - e. Consideration of Fair Committee Proposal
9. New Business
  - a. Consideration of extension council nominations

- b. Consideration of housing a field specialist -handout
- c. Consideration of disposal of council property – see attached photos
- d. Consideration of adding water proof drop box –issues paper
- e. Consideration of removing employee codes from the copier – issues paper
- f. Consideration of payroll once per month starting with work done after January 1, 2021
- g. Consideration of quarterly bug spraying/mouse control in office – issues paper
- h. Consideration of paying mileage to office assistant who helped with background screening
- i. Consideration of 4-H Foundation by laws
- j. Consideration of 4-H Awards Banquet/date

10. Items for the next meeting on September 24, 2020

11. Adjourn- each member signs up for internal control

**Governor Reynolds Declaration**

On Friday, March 20, 2020, Governor Reynolds issued an additional State Public Health Emergency Declaration that included the following directive:

**ELECTRONIC MEETINGS AND HEARINGS**

**SECTION NINE.** Pursuant to Iowa Code § 29C.6(6), and at the request of the Iowa League of Cities on behalf of numerous local governmental bodies, I temporarily suspend the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, to the extent that the statutes could be interpreted to prevent a governmental body from holding the meeting by electronic means, provided that the governmental body properly notices the meeting or hearing and includes a telephone conference number or website address that permits the public to participate in the meeting or hearing. I also temporarily suspend those statutes to the extent they could be interpreted to prevent a governmental body from limiting the number of people present at an in-person location of the meeting, provided that the governmental body provides a means for the public to participate by telephone or electronically as provided in this section.