

# Monroe County 4-H

## **Record Book Information**

Following is the preferred order for your record book. Following this order will make working on your book easier each year, as well as make it easy for the Record Keeping Judges to find the information they need to select awards for you. The most important thing to remember as you work on your book is that this will serve as a keepsake to remember your 4-H years!

### Record Book Order

1. Record Book Cover Sheet
2. Photo Page
3. Permanent Participation Summary
4. Project Worksheets
  - a. Tab Divider (ie – Beef)
    - i. Project Worksheet
    - ii. Photos associated with project area
    - iii. Clippings
  - b. Tab Divider (ie – Food and Nutrition)
    - i. Project Worksheet
    - ii. Photos associated with project area
    - iii. Clippings
5. Expressions Page
6. Record Information Sheet (for your reference)

Note: The Judges look at several books in an evening. The more organized your book is, the easier it is for them to understand all the work you have put into a project, thus making the selection of awards for you much quicker and easier!