

LUCAS COUNTY EXTENSION COUNCIL
Lucas County Extension Office 48293 Hy-Vee Road, Chariton, Iowa 50049
October 26th, 2022
7:00 PM

The regular monthly meeting of the Lucas County Agricultural Extension Council was held on October 26, 2022 at the Lucas County Extension Office in Chariton. Chairperson, Kim Head, called the meeting to order at 7:04 PM with the following council representatives present:

X	Phillip	Masters
X @ 7:09PM	Amber	Hall
X @ 7:18PM	Gabe	Heim
X @ 7:26PM	Denise	Storm
	Alyson	Palmer
X	Kim	Head
X	Branigan	Head
X	Monte	Brown
X	Scott	Johnson

Others present: Courtney May and Cathy Drost via Zoom

3) Approval of Agenda

Motion by Phillip Masters, seconded by Monte Brown.
Vote was favorable 5 to 0.

4) Public Forum: (name and address of person addressing council)

None.

5) Minutes of the September 28th, 2022 meeting were distributed.

Approval of September 28th, 2022 minutes.
Motion by Phillip Masters, seconded by Amber Hall.
Vote was favorable 7 to 0 be approved as printed.

6) Approval of Extension Operating Fund vouchers #14613 to #14624 and payroll totaling \$5,721.11.

Motion by Phillip Masters, seconded by Monte Brown that bills #14613 through #14624 and payroll totaling \$5721.11 be approved. Vote was favorable 7 to 0.

Financial statements were reviewed.

Motion by Monte Brown, seconded by Phillip Masters to approve financial statements.
Vote was favorable 7 to 0.

7) Reports:

- a) Staff
- b) Program Specialists- **Cathy Drost**
- c) Regional
- d) Extension Council Committees:
 - Personnel
 - Fiscal
 - Programming
- e) Iowa Extension Council Association
- f) Subcommittee
- g) Fair Board- **Annual Entertainment Fundraiser, February 25th**
- h) Food stand committee

8) Old Business:

a) **Consideration of snow removal**

Motion stated: TJ Hardin complete snow removal at \$85 per push for 2022-2023 season, salt/sand additional.

Motion by Monte Brown, seconded by Phillip Masters
Vote was favorable 8 to 0.

b) **Consideration of office assistant substitute**

Table until next meeting, Courtney May will contact Chelsea Gray, Bev Bear, or Donise Altenhofen to see if interested.

c) **Consideration of bookkeeper training**

Motion stated: Move to approve Nancy Carr.

Motion by Denise Storm, seconded by Phillip Masters
Vote was favorable 8 to 0.

d) **Consideration of county youth coordinator**

Table until next meeting as personnel committee is in process of setting up interviews.

9) New Business:

a) **Consideration of volunteers**

Motion stated: Approve Tamisha Hall and Anne Swartz to be volunteers.

Motion by Denise Storm, seconded by Phillip Masters
Vote was favorable 8 to 0.

b) Consideration of adult programming

Motion stated: Pursue the programs Gardening with Children and Healthy and Homemade with the Extension Council covering half of the cost.

Motion by Monte Brown, seconded by Denise Storm
Vote was favorable 8 to 0.

c) Consideration of bookkeeper training

Motion stated: Allow Hannah Offenburger to attend bookkeeper training.

Motion by Denise Storm, seconded by Amber Hall
Vote was favorable 8 to 0.

10) Motion to adjourn

Moved by Phillip Masters, seconded by Amber Hall that the meeting be adjourned at 7:59 PM. Vote was favorable 8 to 0.

Next meeting: November 30, 2022 at 7 PM

Branigan Head, Secretary