

**LUCAS COUNTY EXTENSION COUNCIL**  
**Lucas County Extension Office 48293 Hy-Vee Road, Chariton, Iowa 50049**  
**October 25, 2023**  
**7:00 pm**

The regular monthly meeting of the Lucas County Agricultural Extension Council was held on **October 25, 2023** at the Lucas County Extension Office in Chariton.

Chairperson, Kim Head, called the meeting to order at 7:00 pm with the following council representatives present:

X @ 7:07	Monte	Brown
X	Phillip	Masters
	Gabe	Heim
X	Casey	Greubel
X @ 7:25 via zoom	Denise	Storm
	Kim	Head
	Branigan	Head
	Amber	Hall
	Scott	Johnson

Others present: Paige Burgett, Briellyn Martley, Courtney May

Approval of Agenda

Motion by Amber, seconded by Phil.

Vote was favorable 5 to 0

Minutes of the September 27, 2023 meetings were distributed.

Approval of September 27, 2023 minutes.

Motion by Phil, seconded by Amber.

Vote was favorable 5 to 0 that they be approved as printed.

Approval of Extension Operating Fund vouchers #14905 to #14919 and EFTs totaling \$2,159.97 and payroll totaling \$3,777.43.

Motion by Phil, seconded by Amber that bills 14905 through 14919 be approved.

Vote was favorable 5 to 0

Approval of September financials.

Motion by Phil, seconded by Amber.

Vote was favorable 5 to 0

**Public Forum:** ( name and address of person addressing council)

7) Reports:

- a) Staff
- b) Program Specialists
- c) Regional
- d) Extension Council Committees:
  - a. Personnel
  - b. Fiscal
  - c. Programming
- e) Iowa Extension Council Association
- f) Subcommittee
- g) Fair board
- h) Food Stand Committee

8) Old Business:

**a) Consideration of Fair Awards and Sponsors**

Motion stated: Tabled until next meeting

9) New Business:

**a) Consideration of new Goat Superintendent – Justin Travis**

Motion stated: amend previous minuts from Kelly Travis to Justin Travis for goat superintendent.

Motion by Phil, seconded by Amber  
Vote was favorable 7 to 0.

**b) Consideration of credit card limit to \$2,500.00**

Motion stated: Credit card limit to \$2,500.00

Motion by Phil, seconded by Amber  
Vote was favorable 7 to 0.

**c) Consideration of resignation Rabbit/Poultry Superintendent Seth Masters**

Motion stated: Accept resignation of rabbit/poultry superintendent Seth Masters

Motion by Phil, seconded by Casey  
Vote was favorable 7 to 0.

**d) Consideration of new Rabbit/Poultry Superintendent**

Motion stated: tabled

**e) Consideration of rent to \$500**

Motion stated: Approve extension office rent to \$500/month

Motion by Phil, seconded by Casey  
Vote was favorable 7 to 0.

**f) Consideration of replacing sign, vinyl on front window and door**

Motion stated: tabled until year end.

**g) Consideration of snow bids – TH Lawn and Shawn's-Lawns**

Motion stated: Accept TH Lawn for snow bid at \$85 and \$45 for salt

Motion by Monte, seconded by Phil

Vote was favorable 7 to 0.

**h) Consideration of extra office equipment**

Motion stated: Take to Theresa's Treasures to donate 2 filing cabinets and 2 office chairs

Motion by Monte, seconded by Phil

Vote was favorable 7 to 0.

**i) Consideration of ear tag costs**

Motion stated: Charge \$3/ ear tag for Lucas County exhibitors

Motion by Monte, seconded by Casey

Vote was favorable 7 to 0.

**j) Consideration of out of county ear tag costs**

Motion stated: Charge \$5/ear tag for out of county exhibitors

Motion by Monte, seconded by Phil

Vote was favorable 7 to 0.

**k) Consideration of dog equipment**

Motion stated: tabled to look into ideas

10) Motion to adjourn

Moved by Phil, seconded by Monte that the meeting be adjourned at 8:03 PM.

Vote was favorable 7 to 0.

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Branigan Head, Secretary