

**LUCAS COUNTY EXTENSION COUNCIL**  
**Lucas County Extension Office 48293 Hy-Vee Road, Chariton, Iowa 50049**  
**August 24th, 2022**  
**7:00 PM**

The regular monthly meeting of the Lucas County Agricultural Extension Council was held on August 24th, 2022 at the Lucas County Extension Office in Chariton. Chairperson, Kim Head, called the meeting to order at 7:12 PM with the following council representatives present:

	Phillip	Masters
X- @ 7:18 PM	Gabe	Heim
X	Denise	Storm
	Alyson	Palmer
X	Kim	Head
X	Branigan	Head
	Monte	Brown
X	Scott	Johnson

Others present: Courtney May and Amber Hall

**Approval of Agenda**

Motion by Branigan Head, seconded by Denise Storm.  
 Vote was favorable 5 to 0.

**5) Minutes of the June 22<sup>nd</sup>, 2022 meeting were distributed.**

Table until corrections can be made.

**Public Forum: (name and address of person addressing council)**

None

**6) Approval of Extension Operating Fund vouchers #14543 to #14581, EFTs totaling \$3,531.55 and payroll totaling \$5,712.34.**

Motion by Branigan Head, seconded by Denise Storm that bills #14545 through #14581, EFTs totaling \$3,531.55, and payroll totaling \$5,712.34. be approved. Vote was favorable 5 to 0.

**Financial statements were reviewed.**

Motion by Kim Head, seconded by Denise Storm. Vote was favorable 5 to 0.

**7) Reports:**

- a) Staff
- b) Program Specialists
- c) Regional
- d) Extension Council Committees:
  - Personnel
  - Fiscal
  - Programming
- e) Iowa Extension Council Association
- f) Subcommittee
- g) Fair Board
- h) Food stand committee

**8) Old Business:**

None

**9) New Business:**

**a) Consideration of Emergency Plan**

Motion stated: No vote needed, current plan is current.

**b) Consideration of Review and Accept Annual Report**

Motion stated: Approve as printed.

Motion by Denise Storm, seconded by Gabe Heim

Vote was favorable 5 to 0.

**c) Consideration of Credit Limit**

Motion stated: One single purchase not to exceed \$500 and \$1,500 maximum credit limit.

Motion by Denise Storm, seconded by Gabe Heim

Vote was favorable 5 to 0.

**d) Consideration Receipt of Nominating Committee Report**

Motion stated: Branigan Head, Denise Storm, Scott Johnson, Kim Head, and Casey Gruebel

Motion by Denise Storm, seconded by Kim Head

Vote was favorable 5 to 0.

**e) Consideration of Laptop**

Motion stated: Purchase laptop, not to exceed \$2,000.

Motion by Denise Storm, seconded by Scott Johnson

Vote was favorable 5 to 0.

## **11) Motion to adjourn**

Moved by Denise Storm, seconded by Gabe Heim that the meeting be adjourned at 7:55 PM.

Vote was favorable 5 to 0.

Next meeting: September 28th, 2022 at 7 PM

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Branigan Head, Secretary