

**PUBLIC ANNOUNCEMENT OF THE
Linn County Agricultural Extension District Council:
Regular Meeting**

Date/Time: May 19th, 2022 5:00pm

Location: In-person at:
ISU Extension and Outreach – Linn County
383 Collins Road NE, Ste 201
Cedar Rapids, IA

REGULAR MEETING AGENDA

I. Call to Order – council chair

II. Roll Call – secretary

___ Dana Nichols (chair) ___ Megan Fagle (vice chair) ___ Mike Anderson (treasurer)
___ Selinya Carew (secretary) ___ Mike Olinger ___ Dan Abel ___ Leland Freie
___ David McDonald ___ Dennis Jordan

III. Public Comments: *The Linn County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. There will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum. Anyone making public comment, please sign in and state your full name and address prior to comments*

IV. Approval of Consent Agenda – (5 mins)

- a. **Prior meeting minutes for March 17th, 2022**
- b. **Volunteer approvals**
 - i. **4-H/Youth Outreach**
 - ii. **Master Gardeners**
- c. **Program/reports**
 - i. **4-H**
 - ii. **Master Gardner**
 - iii. **PEC**
 - iv. **PABS/Fresh Conversation**
 - v. **BELH (state program)**

VI. Treasurer Report – Treasurer (10 Mins)

- a. **Financial Details-**
 - i. **Balance Sheet**
 - ii. **Revenue & Expenses**
 - iii. **Monthly Bank Reconciliation**
 - iv. **Outstanding checks**
 - v. **Bank Statements**
 - vi. **Carryover Report**

VI. Committee Reports – No May committee meetings, Personnel and Program Committee Chairs will give a verbal report of phone call update with County Director

VII.Extension Council Updates, Training or Policy Review (10 mins)

I.Nominating Committee video and process update

VIII.New Business

I. Seeking Approval of contract for a charter bus for 4H Youth Conference June 28-30th, 2002, approx. cost of \$3700, + fuel surcharge

IX.Old Business

I.Update on status of Fiscal Policy review and edits

II. External Bookkeeping position update

III.Strategic Planning 5/12/22 Meeting Update

IV.Update on Program Planning Pilot – Info Session being planned

X. County Director Report (5 mins)

XI. Regional Director Report (10 mins)

XII. Information/ Announcements for the greater good

XIII. Motion to Adjourn

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