

**LINN COUNTY AGRICULTURAL EXTENSION COUNCIL
MEETING MINUTES OF AUGUST 9, 2021
@LINN COUNTY EXTENSION OFFICE**

Call to Order- Council Chair Dennis Jordan called the meeting to order at 5:06 pm

Roll Call- Secretary Leland Freie: Present: Denis Jordan, Mike Anderson,

Leland Freie, Mike Olinger, Dan Abel, Megan Fagle, David McDonald, Dan Pickar

Absent: Dana Nichols

Public Comments-None

Review Council Packet- County Director, Hallie Sandberg, Dennis Jordan moved to amend the agenda by adding the personnel committee report to the agenda, second, Mike Anderson, motion carried, ayes (8) nays (0)

County Director Report- Hailee Sandberg: reviewed first 7 weeks of focus: Linn County Fair, Staff meetings, HR management and hiring, Budgeting and finance, Strategic planning, Communications and public relations, Community outreach, Rising Star Intern presentation at ISU

Next 60-90 Days- Will focus on COVID plan, Strategic plan, HR management, Volunteer management

Regional Director Report-Rae Ann Gordon: reviewed Regional Director roles and responsibilities

Encouraged council members to review job description, officer role responsibilities, training opportunities will be made available as well for council members,

Strategic Plan- Will meet with staff on proposed issue areas.

New Business

- Seeking approval for the Training Assistant position for Parent Education Consortium, motion to approve Mike Anderson, second, Mike Olinger, motion carried, ayes (8) nays (0)
 - Seeking approval to hire Morgan Bryant to the position of Training Assistant as presented in required Letter of Intent, motion to approve, Mike Anderson, second, David McDonald, motion, carried, ayes (8) nays (0)
 - Seeking approval to hire Morgan Bryant to the position of PEC Facilitator as presented in required letter of intent, motion to approve, Mike Anderson, second, David McDonald, motion carried, ayes (8) nays (0)
 - Seeking approval for Council member (Dan Pickar) resignation, Rae Ann Gordon:: David McDonald moved, Mike Olinger, seconded the motion to approve the resignation of Council member Dan Pickar, resignation will be final at end of meeting
- Determine council member appointment process- Rae Ann Gordon: following discussion on the council appointment process, Leland Freie moved to approve Selinya Carew as the new council member, second, Mike Anderson, motion carried, ayes (8) nays (0)
- Seeking approval for Master Gardner AmeriCorps Position and Agreement- Hailee Sandberg motion to approve, Mike Anderson, second, Megan Fagle, motion carried, ayes (8) nays (0)
 - Seeking approval of the Kaleidoscope Play and Learn Affiliate Agreement for purposes of providing Play and Learn programming- Hailee Sandberg: motion to approve Mike Olinger, second, Dan Abel, motion carried ayes (8) nays (0)

Old Business-

Charitable bequest update- Hailee Sandberg- Will publicly acknowledge Jerry and Sue Stevens bequest of \$50,000 on Facebook: funds will be directed to the Master Gardner program. Hailee will contact the city of Marion to coordinate funding towards a Greenhouse and/or Hen house

Update- Staff recommendations and determining next steps with Prairie Union Wildcats 4-H Club-Hailee Sandberg: discussion focused on bringing this issue to closure for all parties involved, (motion to approve staff recommendation to address bringing PUW club Account in, under ISU Linn County Council management, including within mentioned timeline of 9/15/21) Leland Freie, second, Dan Abel, motion carried, ayes (8) nays (0)

Update: Present tablet agreement for review- council members support staffs' decisions regarding purchasing for council use at meetings, users may need to have an Apple account if they use extension council I-pads

Treasure Report- June 2021- Mike Anderson

Financial detail

Balance Sheet

Revenue and Expense

Monthly Bank Reconciliation

Outstanding checks # 25562 thru 25653 along with efts for a total of \$155,896.40

Motion to approve June treasure report, Mike Anderson, second, David McDonald, motion carried, ayes (8) nays (0)

Treasure Report- July 2021- Mike Anderson

Financial detail

Balance sheet

Revenue and Expense

Monthly Bank Reconciliation

Outstanding Checks # 25654 thru 25667 along with EFTS, total \$58,013.28

Motion to approve, Mike Anderson, second, Mike Olinger, motion carried, ayes (8) nays (0)

review and approve annual published report to be placed in 2 newspapers (the Gazette and Lion newsletter) motion to approve, Mike Anderson, second, David McDonald, motion carried, ayes (8) nays (0)

Information and announcements

Motion to adjourn, Leland Freie, second Mike Anderson, motion carried ayes (8) nays (0)

Respectfully submitted

 Secretary
Leland Freie

Existing 4-H Volunteers approved for on-going volunteer work-with no restrictions

Katelyn Bateman
Derek Boren
Hannah Dunlap
Rachel Francois
Tedmon Ingwersen
Terri Ingwersen
Brenda Oehler
Michelle Stevens
Brad Stoner
Connorjay Waybill
Gayle Zingula

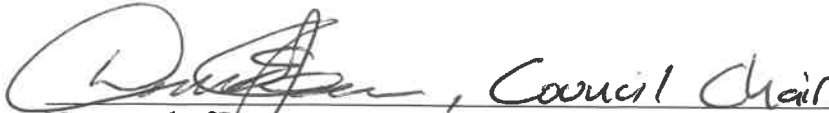
Existing Master Gardner Volunteers approved for on-going volunteer work with no restrictions

Michael Anderson
Laurie Azeltine
Steven Bartlett
Jacquelyn Baumhauer
Kim Becicka
Sharon Dendurent
Gail Denny
Devon Dietz
Joann Dillon
Randy Dusil
Teresa Dusil
Larry Edwards
Lelia Garner
Holly Foster
Doris Hardt
Linda Hinzman
Coleen Kint
David Mahlke
Linda Shepard

Kayleen Schultze
Claire Smith
Douglas Smith
Julie Stark
Diane Stevens
Karen Stewart
Shirley Thornton
Deanna Thursby
Susan Usher
Marcy Walker
Paula Wilson
Thea Cole
Gloria Johnson-Jackson
Jacquelyn MacLaren
Karmin Mullins
Barbara Brown

VOLUNTEER CERTIFICATION

This signature certifies that those whose names appear on the list below serve as **Linn County Master Gardener Volunteers** for the Iowa State University and Linn County Extension Service.


Name and office _____

8-9-21
Date _____

For **August 9, 2021** Extension Council meeting

MASTER GARDENER VOLUNTEER LIST

Master Gardener Trainees Approved without restrictions:

N/A

Existing M.G. Volunteers Approved for on-going volunteer work with no restrictions:


Michael Anderson	Kayleen Schultze
Laurie Azeltine	Claire Smith
Steven Bartlett	Douglas Smith
Jacquelyn Baumhauer	Julie Stark
Kim Becicka	Diane Stevens
Sharon Dendurent	Karen Stewart
Gail Denny	Shirley Thornton
Devon Dietz	Deanna Thursby
Joann Dillon	Susan Usher
Randy Dusil	Marcy Walker
Teresa Dusil	Paula Wilson
Larry Edwards	Thea Cole
Lelia Garner	Gloria Johnson-Jackson
Holly Foster	Jacquelyn MacLaren
Doris Hardt	Karmin Mullins
Linda Hinzman	Barbara Brown
Coleen Kint	
David Mahlke	
Linda Shepard	

Existing M.G. Volunteers Approved for on-going volunteer work with driving restriction:

N/A

VOLUNTEER CERTIFICATION

This signature certifies that those whose names appear on the list below serve as a **Linn County 4-H volunteers** for the Iowa State University and Linn County Extension Service.


Name and office

8-9-21
Date

For **August 9, 2021** Extension Council meeting

New Volunteers for the 4-H program – cleared to work with children – no restrictions:

N/A

New Volunteers for the 4-H program – cleared to work with children – with driving restrictions:

N/A

Existing 4-H Volunteers approved for on-going volunteer work- with no restrictions:

**Katelyn Bateman
Derek Boren
Hannah Dunlap
Rachel Francois
Tedmon Ingwersen
Terri Ingwersen
Brenda Oehler
Michelle Stevens
Brad Stoner
Connorjay Waybill
Gayle Zingula**

Existing 4-H Volunteers approved for on-going volunteer work -with driving restriction:

N/A

The following volunteers were background screened through FIRST Youth Protection Clearance, by Junior FIRST LEGO League. We did get approval from the 4-H Department to proceed.

