

**LINN COUNTY AGRICULTURAL EXTENSION COUNCIL
MEETING MINUTES OF May 10, 2021
@ LINN COUNTY EXTENSION OFFICE**

Call to Order: President Dennis Jordan called the meeting to order at 5:13 pm

Roll Call- Secretary Leland Freie: Present: Mike Anderson, Megan Fagle, Leland Freie, Dennis Jordan, David McDonald, Mike Olinger, Dan Pickar, Absent, Dan Abel, Dana Nichols
Public Comments- None

Approval of consent Agenda:

- Meeting Minutes
- Staff Reports
- Volunteer reports

Motion to approve, Dan Pickar, second Mike Anderson, motion carried (7-0)

Guest Presentations- Danielle Day: May is Mental Health Month, Gave up dates on staff and their roles in Human Sciences including Nutrition, Family Life and Family Finances

Linn County Fair Update- JD Otterbein, Masks encouraged, not required, distance and comfort level encouraged, steps in place for exhibits, livestock judging and crowd distancing
Club Booth Judging- David McDonald and Dennis Jordan volunteered, can use one more judge

Master Gardner Coordinator: Sandy Rosenberger; Plant Sale, 400 people attended, 75 volunteers, work with non-profits, streamline sign up process, market use of Hortline.

Committee Reports

Personnel/Empowering staff and Volunteers. Mike Olinger, gave update on hiring progress for County Director,

RaeAnn Gordon updated personnel committee regarding process for staff volunteers, will schedule evaluations with the staff and present results to the personnel committee

Updated the personnel committee as to the language from the personnel policy that did not get transferred over

4-H Club investigation update with Prairie Union Wildcats: Motion to approve seeking legal advice as needed, Mike Olinger, second, Mike Anderson, motion carried (6-0) Dennis Jordan recuse

Further communication with (PUW) Prairie Union Wildcats will be based on legal advice and referred to RaeAnn Gordon

Fiscal committee- Chair Mike Anderson, presented internal audit report findings

Cultivating partnerships -see below

Expanding our reach- will merge with Cultivating partnerships committee, will scale back efforts on strategic plan until the hiring of an individual to oversee and guide implementation

- Motion to approve up to \$30,000 for this position, Mike Olinger, second David McDonald, motion carried (7-0)

Demonstrating Impact- Megan Fagle, update on Pears platform, will continue to focus on staff, volunteers and end users for success stories, work with all departments, utilize Linn County Fair

Website (being updated), Annual report (shortened version) completed by September 30

Treasurer Report- Mike Anderson,

- Balance sheet
- Revenue and Expense
- Monthly Bank Reconciliation
- Outstanding checks #25452 thru 25505

Motion to approve, Mike Anderson second, Megan Fagle, motion carried (7-0)

Communication Director's Report- Michelle Sillman, Social Media report including updates on Extension, Master Gardner and 4-H Facebook, Linn County 4-H media articles, Smartphone and Desktop. Story in 'Life' magazine in the Sunday Gazette promoting Rural life in Eastern Iowa, Master Gardner plant sale was advertised in print and on outdoor advertising

- Motion to Approve \$500 to join the Metro Economic Alliance by David McDonald, second by Dana Nichols motion carried (7-0)

Regional Director Report- Regional Director, RaeAnn Gordon

Mask Mandate lifted May 9th, John Lawrence to visit Linn County May 27th,

Linn County Updates- acting County Director RaeAnn Gordon

Franciscan Sisters of Perpetual Adoration grant received \$4,850 for increasing community gardens

Seeking Approval of staff resignation from Kristine Pinter, motion to approve, Mike Olinger, second, Megan Fagle, motion carried (7-0)

Acknowledged partnership agreement between ISU Extension and Outreach and Catherine McCauley Center Proposal to the Refugee Family Child Care Microenterprise Development Program for a grant to fund CMC Child Care Business Development

Motion to Adjourn- Mike Anderson, second Mike Olinger, motion carried (7-0)

Respectfully submitted,


_____, Secretary

Leland Freie