

**LINN COUNTY AGRICULTURAL
EXTENSION COUNCIL MEETING MINUTES OF FEBRUARY 8, 2021**

This meeting was hold via zoom due to the COVID -19 pandemic and Public Health guidelines to maintain distance of 6 feet or more.

Call to Order -Chair Dennis Jordan called the meeting to order at 5:01 pm

Roll Call-Secretary Leland Freie: Present, Mike Anderson, Megan Fagle, Leland Freie, Dennis Jordan, David McDonald, Dana Nichols, Mike Olinger, Dan Pickar, Absent Dan Abel

Public Comments-None

Review Council Packet-County Director RaeAnn Gordon

Consent agenda-Motion to approve Mike Anderson, second Mike Olinger, motion carried

Communication Director Report-Michelle Sillman. Digital Analytics Report: will continue to expand coverage with the Gazette and Corridor Business journal.

Social media-New Facebook page numbers are up, 4-H Kits very popular, top PEC Facebook was Maternal Health and Wellness Workshop

Women in AG- 9 registered, top Facebook page 'Winter Garden Fair',

Will look at developing a brochure for marketing

Motion to adjourn regular meeting at 5:16 pm for Public Hearing concerning the Linn County Extension Education FY 2022 Operating Budget and Tort Liability: Mike Anderson second, Megan Fagle, motion carried

Public Budget Hearing, Chair Dennis Jordan open the Public hearing at 5:16 pm, there were no comments and no public in attendance.

Re-open regular meeting- Chair Dennis Jordan reopened the Regular extension council meeting

Regional Director Report- RaeAnn Gordon- job has been posted for the Region 11 Regional Director position, RaeAnn stated she is an applicant. My Data training: regional directors have been trained. Vice President John Lawrence plans on visiting counties more frequently,

Upcoming Items- 2-Way Scorecard completion and Civil Rights Training

Linn County Director Report- RaeAnn Gordon

Seeking approval- approve signature of MOA between Linn County Agricultural Extension District, and Benton County Agricultural Extension District and ISU Science and Technology for purposes of Rising Stars contract, motion to approve, Dana Nichols, second, Dan Pickar, motion carried

Seeking approval- to post updated Master Gardner Coordinator position (**Combined with**) motion to approve posting the Master Gardner Coordinator position as stated in job description and to begin hiring process, motion to approve Mike Olinger, second Mike Anderson, motion carried

Seeking approval- to continue the purchase of EAP support to staff of Linn County Extension, motion

to approve Mike Anderson, second David McDonald, motion carried

Seeking approval-to accept the terms of the Families First Coronavirus Recovery Act through March 31st, 2021, motion to approve Leland Freie, second David McDonald, motion carried.

Seeking approval-to hire summer 4-H assistants named in Letters of intent as provided prior to council meeting, (**Briana Cross, Courtney Vondracek**) motion to approve, David McDonald, second, Megan Fagle, motion carried.

Treasurer Report-Mike Anderson

Financial Detail

Balance Sheet

Revenue and Expenses

Monthly Bank Reconciliation

Outstanding Checks- #25374 to #25394 Total \$48,193.20

Motion to approve Mike Anderson, second Mike Olinger, motion carried

PROPERTY TAX-

Mike Anderson moved that the FY 2022 Extension Education Operating Budget be approved for the \$1,168,960.00 in expenditures with a total tax request of \$604,528.00 with \$584.353.00 from property tax and \$20,175.00 from utility excise tax.

Motion seconded by Dana Nichols

Roll call vote (**Y**) Dana Nichols, Michael Anderson, Leland Freie, Megan Fagle, Dan Pickar, Michael Olinger, David McDonald, Dennis Jordan (**N**) none, motion carried 8-0

TORT -

Mike Anderson moved that the FY2022 Tort Liability be approved for \$7,100 in expenditures with a total Tort request for \$10,000 with \$9,700 coming from property tax and \$300 from utility excise tax, motion, seconded by Mike Olinger

Roll call vote-(**Y**) Dana Nichols, Michael Anderson, Leland Freie, Megan Fagle, Dan Pickar, Michael Olinger, David McDonald, Dennis Jordan, (**N**) none, motion carried 8-0

Chair Dennis called the regular meeting to order

Committee Reports-

Fiscal - Chair Mike Anderson, none

Empowering Staff and Volunteers- also Personnel-County Director, Rae Ann Gordon

New Volunteers for the 4-H Program - cleared to work with children-no restrictions: Maddie Timmerman, Elli Munier

Existing Volunteers-approved for ongoing volunteer work with no restrictions: Amy Dake

Demonstrating Impact-Megan Fagle, Council member-- Will continue to develop stakeholder report and design and look at collecting stories to market

Cultivating Partnerships- Dan Nichols, council member- reviewed strategic plan, continue to develop spreadsheet for potential partners, expand groups to network with

Expanding our Reach- Leland Freie, council member- Focus on creating a brochure, identify county or state, focus for distance learning coverage, get clarification on the management

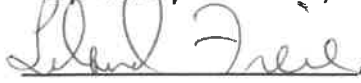
of the partnership/contact sheet

Requested Agenda items for Future Meetings- Past survey, Dr Jordan will discuss at the March meeting

Information/announcements- Continue to work with area counties to plan a future get together when the situation permits (regarding COVID-19)

Motion to Adjourn- Mike Olinger, second David McDonald, motion carried

Respectfully submitted,

 Secretary

Leland Freie

