

**PUBLIC ANNOUNCEMENT OF THE
Linn County Agricultural Extension District Council:
Public Meeting / Regular Meeting**

Date/Time: August 9, 2021; 5:00 PM
Location: 383 Collins Road NE, Cedar Rapids, IA 52402
Large Conference room (2nd floor)

AGENDA

- I. Call to Order – council chair**
- II. Roll Call – secretary**
___Dennis Jordan (chair) ___Dana Nichols (vice chair) ___Mike Anderson (treasurer)
___Leland Freie (secretary) ___ Mike Olinger ___Dan Abel ___Megan Fagle
___ David McDonald ___ Dan Pickar
- III. Public Comments:** *The Linn County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. There will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*
 - a. Anyone making public comment, please state your full name and address prior to comments**
- IV. Review Council Packet – County Director**
- V. Introductions of County Director & Report (10 Minutes)**
- VI. Regional Director Report (15 Minutes)**
 - a. Council training**
 - i. [council member job description](#)**
 - ii. [officer role and responsibilities](#)**
 - b. Updates and information**
- VII. New Business**
 - a. Seeking approval for the Training Assistant position for Parent Education Consortium – Hailee**
 - b. Seeking approval to hire Morgan Bryant to the position of Training Assistant as presented in required Letter of Intent. - Hailee**
 - c. Seeking approval to hire Morgan Bryant to the position of PEC Facilitator as presented in required Letter of Intent. - Hailee**
 - d. Seeking approval for Council member resignation - RaeAnn**
 - e. Determine council member appointment process - RaeAnn**
 - f. Seeking approval for Master Gardener AmeriCorp Position and Agreement - Hailee**
 - g. Seeking approval of the Kaleidoscope Play and Learn Affiliate Agreement for purposes of providing Play & Learn programming. -Hailee**

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- h. Seeking approval to hire Arika J. Allen to the position of Nutrition Educator pending clearance of background check and reference checks as presented in the required Letter of Intent. -Hailee

VIII. **Old Business**

- a. Charitable bequest update – Hailee
- b. Update, staff recommendations and determining next steps with Prairie Union Wildcats 4-H club. Hailee
- c. Update on strategic plan implementation process with staff – Leadership Team (Dennis, Hailee, RaeAnn)
- d. Update Present tablet agreement for review - RaeAnn

IX. **Treasurer Report** – Treasurer or designee

- a. Financial Detail – **June & July 2021**
 - i. Balance Sheet
 - ii. Revenue & Expenses
 - iii. Monthly Bank Reconciliation
 - iv. Outstanding checks
- b. Review and approve annual published report to be placed in 2 newspapers (the Gazette and Linn Newsletter)

X. **Information/Announcements**

XI. **Motion to Adjourn**

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