

**PUBLIC ANNOUNCEMENT OF THE
Linn County Agricultural Extension District Council:
Public Meeting / Regular Meeting**

Date/Time: Monday, June 14, 2020; 5:00 PM
Location: 383 Collins Road NE, Cedar Rapids, IA 52402
Large Conference room (2nd floor)

AGENDA

- I. Call to Order – council chair**
- II. Roll Call – secretary**
 - ___Dennis Jordan (chair) ___Dana Nichols (vice chair) ___Mike Anderson (treasurer)
 - ___Leland Freie (secretary) ___ Mike Olinger ___Dan Abel ___Megan Fagle
 - ___ David McDonald ___ Dan Pickar
- III. Public Comments:** *The Linn County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. There will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*
 - a. Anyone making public comment, please state your full name and address prior to comments*
- IV. Consent Agenda**
 - a. Meeting minutes
 - b. Staff reports
 - c. Volunteer approvals
- V. Guest presentations**
 - a. Buy. Eat. Live Healthy! update– Paula Wood (5-10 minute)
- VI. New Business**
 - a. Seeking approval to sign Business Agreement between Tanager Place and ISU Extension and Outreach
 - b. Seeking approval to sign contract with Early Childhood Iowa as provided for purposes of providing Parent Education Consortium parent education.
- VII. Committee reports**
 - a. Personnel / Empowering Staff and Volunteers (ESV)
 - i. Staff evaluations update
 - ii. Seeking approval of annual staff wage increase
 - iii. 4-H club / club investigation update
 - iv. Prairie Union Wildcats outstanding account update
 - v. Seeking approval to hire County Director
 - b. Fiscal committee – Chair Mike Anderson

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Extension and Outreach

- i. Year-end expenses and budget review
 - c. Strategic Planning Leadership – Dennis Jordan and RaeAnn Gordon
 - i. Seeking approval to sign presented contract between Linn County Ag Extension and ISU Extension and Outreach Communities and Economic Development for purposes of Strategic Plan implementation support from Aimee Viniard-Wiedeman
 - d. Cultivating Partnerships (CP)
 - e. Expanding Our Reach (EOR)
 - f. Demonstrating Impact (DI)
- VIII. Treasurer Report – Treasurer or designee**
- a. Financial Detail –
 - i. Balance Sheet
 - ii. Revenue & Expenses
 - iii. Monthly Bank Reconciliation
 - iv. Outstanding checks
- IX. Communications Director report – Michelle Sillman - (10 minutes)**
- a. Update on Linn Co Brochure – share in advance if possible
 - b. Report of media coverage – news, electronic, media releases
- X. Regional Director Report – Regional Director, RaeAnn Gordon (10 minutes)**
- XI. Linn County Director Report – acting County Director, RaeAnn Gordon** will provide necessary updates, approvals, and acknowledgements.
- a. Seeking approval to end the conditions of the pandemic preparedness plan which allows for flexible work arrangements and county paid emergency sick leave on June 30,2021.
- XII. Information/Announcements**
Motion to Adjourn

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