

**PUBLIC ANNOUNCEMENT OF THE
Linn County Agricultural Extension District Council:
Public Meeting / Regular Meeting**

Date/Time: Monday, May 10, 2020; 5:00 PM
Location: 383 Collins Road NE, Cedar Rapids, IA 52402

TENATIVE AGENDA

- I. Call to Order – council chair**
- II. Roll call – secretary**
- III. Consent Agenda**
 - a. Meeting minutes
 - b. Staff reports
 - c. Volunteer approvals
- IV. Guest presentations**
 - a. Human Sciences – Danielle Day and Kelsey Sallow (up to 15 minutes)
 - b. Linn County Fair update – JD Otterbein (up to 10 minutes)
 - c. Introduction of Master Gardener Coordinator – Sandy Rosenberger (10 minutes)
- V. Committee reports**
 - a. Personnel / Empowering Staff and Volunteers (ESV)
 - i. Staff evaluations (Director and staff)
 - ii. 4-H club investigation update
 - iii. Prairie Union Wildcats outstanding account
 - b. Fiscal committee – Chair Mike Anderson
 - i. Initial audit response and findings
 - c. Cultivating Partnerships (CP)
 - d. Expanding Our Reach (EOR)
 - e. Demonstrating Impact (DI)
- VI. Treasurer Report – Treasurer or designee**
 - a. Financial Detail –
 - i. Balance Sheet
 - ii. Revenue & Expenses
 - iii. Monthly Bank Reconciliation
 - iv. Outstanding checks
- VII. Communications Director report – Michelle Sillman - (10 minutes)**
- VIII. Regional Director Report – Regional Director, RaeAnn Gordon (10 minutes)**
 - a. **Seeking acceptance** of staff resignation as presented from Kristine Pinter.
- IX. Linn County Director Report – acting County Director, RaeAnn Gordon** will provide necessary updates, approvals, and acknowledgements.
- X. Information/Announcements**
Motion to Adjourn

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