

# IOWA STATE UNIVERSITY

## Extension and Outreach

### **Lee County Extension Council Meeting**

Wednesday, November 15, 2017 6:00 p.m.

414 N. Main Street

Donnellson, Iowa 52625

1. Call the meeting to order (Chairperson Chris Lindner)
2. Approve Order of Agenda
3. Roll Call of Members Present (Secretary Tricia Knipper)
4. Approval of Council Minutes from August 23, 2017 meeting
5. Review and Approval of the vouchers
6. Bank Account Balance (Treasurer Rick Tebbs)

#### **New Business**

7. Approval of Breana Houtz, CYC at a rate of \$18/hour 40 hours week.
8. Rising Star Summer 2018
9. Whitney on FMLA leave- Substitute OA-hourly rate
10. Family Connection Contract with Child Abuse Prevention Council of Lee County
11. 100 year Extension Celebration-Need planning committee and ideas
12. Breana Houtz-Credit Card
13. Approval of insurance renewal

#### **Old Business**

14. Facility Update-
  - a. Overhang/soffit and fascia-(3 sides of building), Concrete and windows made flush, filling in window spaces with plywood
  - b. EIFS-Bid, proposal-temperature issues with working this fall.
  - c. Window treatments on large windows (3)
15. Volunteer Approvals-new Master Gardeners, New 4-H Leader (See attached report)
16. Staff Reports, Dawn Dunnegan Program Specialist
17. Next council meeting- Holiday dinner- Palm's