

YEARLY SELF-EVALUATION

4-H Record Keeping

Record keeping is a unique 4-H learning opportunity. Throughout the year, your record keeping can help you think about and record what you have accomplished. 4-H leaders can learn more about each 4-H member and how they can best help them accomplish their 4-H goals by reviewing their records or by talking with them about their goals. Record keeping is a skill that can be used throughout life in many ways.

You can use this publication for your own self-evaluation, or you can use it to guide a discussion with a club leader, project area leader, 4-H member, parent, or caring adult. It can be helpful to talk about what you have done with another person. They can ask questions to help you process your goals and your progress. Use what you learn through this process to help you plan your goals for next year!

The information in this form may be adapted or modified to use with other record keeping formats. Use an additional sheet if you need more room for comments.

RECORD KEEPING	COMMENTS (OPTIONAL)	PARTICIPATION	COMMENTS (OPTIONAL)
How do you feel about the 4-H record keeping method and format you used this year?		Summarize highlights of the activities, events, and projects in which you participated.	
How did you decide which things to record?		What have you learned and enjoyed about working with others?	
Did you record your goals set at the beginning of the year? If not, why not?		What did you do to accomplish your goals?	
What information does your record keeping tell you about your accomplishments in your project areas?		How have you shared what you learned with others?	
What did you learn or enjoy about record keeping this year?		What have you learned about yourself through participating in 4-H throughout the last year?	
What changes, if any, would you like to try with your record keeping next year?		What would you like to do and learn in 4-H next year?	



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