* Please note: If this is your first time logging in, contact your Extension office to verify your log-in information!

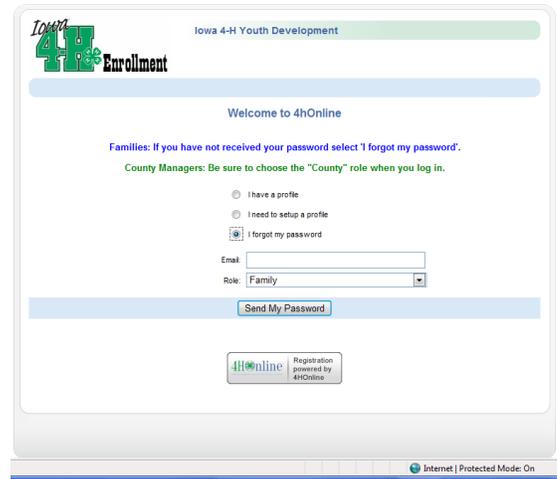**[if you have signed in before, log-in and follow the instructions starting on page 2]**

1ˢᵗ Time Log-in:

Open a web browser and type in: https://iowa.4honline.com.

You will now see the Iowa 4-H Youth Development Log In Page.

- Enter family email address provided to Extension Office.
- Choose "Family" from the "Role" drop-down box.
- **For first time, re-enrollment, or if you have forgotten your password, mark "I forgot my Password."*
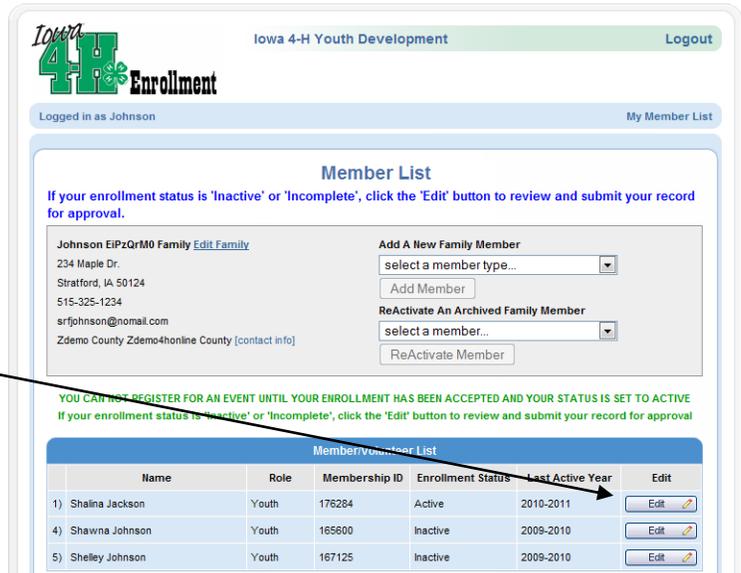- **Click "Send my Password." Do not close the internet window.*

- **Open your email browser and find the email from 4HOnline. Locate your temporary password.*
- Return to 4H online. Click "I have a Profile." **(This is where you will begin if you know your password.)**
- Paste or type your password exactly as sent by 4H online. It is CASE SENSITIVE.
- The email box should still have your family email in it. You should still have "Family" chosen as your Role.
- Click "Log In."
- **Re-enter current password as sent by 4H Online. Even though the screen looks like it's been entered, you have to type it into the "Current Password" box.*
- **Enter (twice) a new family password. Click 'Continue.'* **Your passwords must be a minimum of 8 characters, and must contain 2 of the 3: letters, numbers, symbols.**
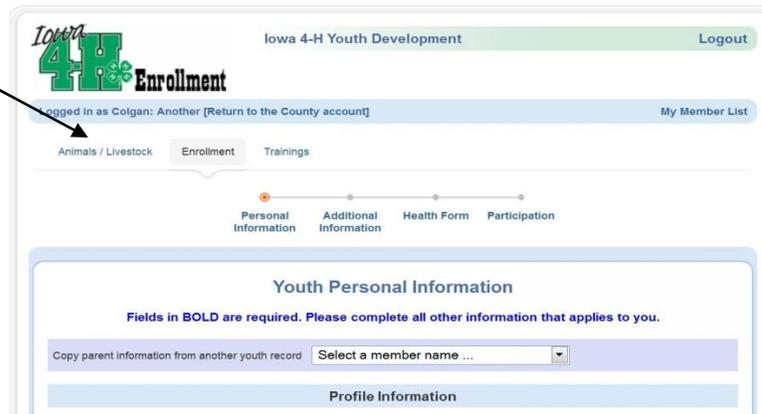
*You will be able to skip these steps if you know/memorize your password for re-entry into the program.

This will take you to the **Member List** which includes <u>all</u> of your family members enrolled in 4H: members, leaders, volunteers.

Click "Edit" to the right of the member listed. You will then be sent to that member's Personal Information Screen.
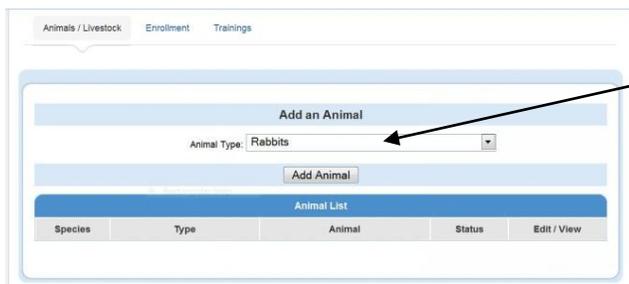
On this screen, at the top it will say Animals/Livestock, Enrollment, and then Trainings. Click on the word Animals to go to your Animals/Livestock ID screen.

You will then see a drop down box and any previously entered animals listed. Select Rabbits and click the "add" button.

This will take you to the entry screen for your rabbit as depicted below. There are two options, commercial and fancy. Commercial is the same as 6 class rabbits, and fancy is the same as 4 class rabbits. This will need to be done for every rabbit you are nominating.

Make sure that you select Rabbits to enter in your rabbit information. Selecting any of the other options will result in your animal not being identified or nominated and it will not be eligible for the Johnson County Fair.

Animal Information

Are you enrolled in the Rabbit project? To find out, go to the Participation link, then the Projects tab. If you're identifying a rabbit , you should be enrolled in the Rabbit project so that you can receive all the information you need from your county office.

For market rabbits, enter "Market" in the breed and variety fields.

State Fair Exhibitors:

All rabbits MUST have a tattoo entered below to be eligible for the state fair or Clay County Fair rabbit shows.

The form below is identification/eligibility only, NOT a state fair entry. Actual state fair entry is due July 1--please contact your county office for more information about state fair entries.

Rabbits

Breed:
Variety/Color:
Sex: Male
Birthdate: mm/dd/yyyy
Animal Name:
Tattoo (required state fair and Clay Co. fair):
Addl. Information:

Cancel   Save

Where it says breed, list the specific breed of your rabbit. I.E, New Zealand.

Tattoo should be left blank unless it is a State Fair rabbit.

"Commercial" should be typed in the Additional Information box when entering a 6-Class rabbit. "Fancy" should be typed in the Additional Information box when entering a 4-Class rabbit.

Johnson County Fairbook class number needs to be listed in the Animal Name box. Use this for Johnson County rabbits only – not for Iowa State Fair.

Enter the information requested and click the save button. ***All animal ID's must be submitted no later than May 15th, 11:59 p.m.*** You are still required to fill out the Animal Entry form (a.k.a. blue card) and can only use rabbits that you have nominated in the 4-H Online process. Please contact the rabbit committee or the Extension Office with any questions.