

**Johnson Council Extension Council Minutes**  
**Regular Meeting August 18<sup>th</sup>, 2020**

**Called to Order** by Scott Ritter at 6:00 P.M.

**Roll Call** Scott Ritter, Lori Donahoe, Greg Kuntz, Brent Bonner, Luann Pisarik, Scott Stutsman and Marianne Klouda Absent: Karissa Norine, John Schneider  
Others: Brittnee Schneider and Katharina Bain

Public Comment: None

**Minutes:** Greg Kuntz moved to approve the July 21<sup>st</sup> minutes with adding “signed checks by” to the previous minutes. 2<sup>nd</sup> by Lori Donahoe. Carried unanimously.

**Auditing Report/Vouchers:** The auditing report and vouchers were reviewed and signed by Scott Stutsman and Luann Pisarik

Luanne Pisarik moved to approve the **Extension Operating vouchers 27900-27961**. 2<sup>nd</sup> by Brent Bonner. Carried unanimously.

Luanne Pisarik moved to approve the **BBBS Extension Operating vouchers, numbered 7722-7731**. 2<sup>nd</sup> by Brent Bonner. Carried unanimously.

There were no Agency Account vouchers.

Luanne Pisarik moved to accept the following: July 31<sup>st</sup>, 2020

Operating Checking - Hills Bank & Trust Co.	\$8,266.57
CD – Hills Bank & Trust Co.	\$202,000.43
BBBS Checking - Hills Bank & Trust	\$27,610.43
Money Market Account - Hills Bank & Trust Co.	\$325,151.61
BBBS Money Market Acct - Hills Bank & Trust	\$64,858.57
Cash Box	\$100.00
CD - BBBS Greenstate Credit Union	\$22,403.07

2<sup>nd</sup> by Brent Bonner Carried unanimously

Brittnee announced that the CD with Hills will need to be updated/renew in October. Katharina also presented the updated safety deposit box paperwork to add Katharina and Scott Ritter to the account and removing Gene Mohling and Brittnee Schneider. Brent Bonner moves to approve cashing in the CD at Hills Bank in October and will review following steps at October Council Meeting. 2<sup>nd</sup> by Luann Pisarik.

Kate provided council with a hand-out of a fair update. Exhibitors were at 67% or down 33% compared to 2019. Auction generated \$13,300, with fees costing \$825 or \$12.50 per youth. A post fair survey is available online and is open until August 27<sup>th</sup>. Scott added that the auction was a success with 100% of donations going to the youth.

Marianne Klouda moved to approve the office being opened to the public beginning Monday, August 24<sup>th</sup>. 2<sup>nd</sup> by Greg Kuntz.

Scott Stutsman moved to approve no outside organizations or youth meetings can be held in the conference rooms at this time. Will revisit at September meeting. ISU adult programming and essential trainings can use the conference rooms with a limited capacity of 10 per room/30 in total. Groups will

have to complete a cleaning check list. 2<sup>nd</sup> by Lori Donahoe. Carried unanimously.

Volunteer Update: Lori Donahoe moved to approve the list of volunteers. 2<sup>nd</sup> by Luann Pisarik. Carried unanimously.

Katharina Bain walked council through the COVID-19 Recovery Task Force packet. Council ranked the initiative areas in Iowa County as followed:

Engaging Iowans in Addressing Mental Health-1

Support Efforts to Increase Access to Quality Childcare- 2

Supporting Iowans in Improving Financial Security- 3

Reviving the Iowa Economy- 4

Engaging Iowans in Improving Food Supply, Safety and Access- 5

Expanding Educational Opportunities for Youth- 6

The personnel committees from Washington and Johnson counties met August 11<sup>th</sup> to discuss the timeline of sharing Brittnee Schneider. The committee agrees to continue sharing Brittnee Schneider with Washington County, and revisiting the timeline at the September council meeting.

Brent Bonner moves to approve Marcelina for janitorial work up to 5 hours a week at \$18/hour beginning September 1<sup>st</sup>. 2<sup>nd</sup> by Marianne Klouda. Carried unanimously.

Council continues to pause the hiring of the Office Coordinator and Office Assistant positions. The hiring committee will re-evaluate the timeline of the hiring process. 2<sup>nd</sup> by Luann Pisarik. Carried unanimously.

IECA: no news.

Katharina announced that ISU updated meal reimbursements: Brent Bonner moved to approve meal reimbursements: breakfast \$7, lunch \$10.50, and dinner \$17.50. 2<sup>nd</sup> by Lori Donahoe. Carried unanimously.

Council will meet next September 15<sup>th</sup> at 6pm.

Greg Kuntz moved to adjourn at 7:23 p.m. 2<sup>nd</sup> by Brent Bonner. Carried unanimously.

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Luann Pisarik, Secretary