

Johnson Council Extension Council Minutes
Regular Meeting Date: July 21st, 2020

Called to Order by Scott Ritter at 6:00 P.M.

Roll Call Scott Ritter, Lori Donahoe, Greg Kuntz, Scott Stutsman, Brent Bonner, Luann Pisarik
Absent: Karissa Norine, John Schneider, Marianne Klouda
Others: Brittnee Schneider, Kate Yoder, Shannon Bielicke, Amey Kollar, and Katharina Bain

Public Comment: None

Minutes: Luann Pisarik moved to approve the June 16th minutes. 2nd by Scott Stutsman. Carried unanimously.

Auditing Report/Vouchers: The auditing report and vouchers were reviewed by Scott Stutsman and Luann Pisarik

Lori Donahoe moved to approve the **Extension Operating vouchers 27835-27899**. 2nd by Scott Stutsman. Carried unanimously.

Lori Donahoe moved to approve the **BBBS Extension Operating vouchers, numbered 7712-7721**. 2nd by Scott Stutsman. Carried unanimously.

There were no Agency Account vouchers.

Lori Donahoe moved to accept the following: June 30th, 2020

Operating Checking - Hills Bank & Trust Co.	\$8,266.57
CD – Hills Bank & Trust Co.	\$202,000.43
BBBS Checking - Hills Bank & Trust	\$27,610.43
Money Market Account - Hills Bank & Trust Co.	\$325,151.61
BBBS Money Market Acct - Hills Bank & Trust	\$64,858.57
Cash Box	\$100.00
CD - BBBS Greenstate Credit Union	\$22,403.07

2nd by Scott Stutsman Carried unanimously

Amey Kollar announced that Iowa City and Solon schools are not going to be accepting outsiders into their school at the beginning of the school year. Looking at ways to secure funds with JJYD for fall 2020 after school programming (Noble Knights, Spartan Life). Amey will keep council posted.

Shannon will be hosting a fall Master Gardener Training, and it will be held virtually. All current programs are being done virtually as well.

Iowa City Mayor has mandated the wearing of facial masks in Iowa City. The fairgrounds are not located within city limits. The extension office is considered within the city limits. Katharina brought the building layout and landscaping plans to review boundaries.

Amey Kollar discussed the signing of local partnership agreements also known as MOUs. Lori Donahoe moved to approve that the Office Coordinator along with a council member sign local partnership agreements (MOUs). 2nd by Greg Kuntz. Carried unanimously.

Kate provided a fair update for county fair 2020. Fair has kicked off and will end July 31st. 67% of static exhibits were judged this year compared to 2019. This number is much higher than surrounding counties but are lower due to COVID-19. Livestock shows will begin Saturday as show-and-go shows. There will be an online premium auction/donation this year. Information on the auction will be promoted to previous auction buyers and families. Kate will produce a pricing structure for council. Things have been running smoothly and families are happy that Johnson County continued with a fair.

Volunteer Update: Lori Donahoe moved to approve the list of volunteers. 2nd by Luann Pisarik. Carried unanimously.

Lori Donahoe moved to approve the office staying closed to the public but will be available by appointment. Council will re-evaluate at the August council meeting. Outside organizations cannot rent conference rooms at this time. 2nd by Scott Stutsman. Carried unanimously.

Applications are coming in and are currently due to the Johnson County Extension Office on August 3rd for the Office Coordinator and Office Assistant vacancies. Lori Donahoe moves to approve pausing the hiring of the Office Coordinator and Office Assistant positions. The hiring committee will re-evaluate the timeline of the hiring process. 2nd by Luann Pisarik. Carried unanimously.

Washington County would like to meet with Johnson County's personnel committee to discuss sharing Brittnee Schneider. Lori Donahoe, Scott Stutsman, and Luann Pisarik will serve on the search/personnel committee for the Office Assistant and Office Coordinator positions.

Lori Donahoe makes a motion to give Shannon, Kate, Joy and Melissa a 2% raise beginning July 1st. 2nd by Brent Bonner. Carried unanimously.

The council chair, Scott Stutsman and Brent Bonner will serve on a compensation and review committee. This committee will begin in January.

Lori Donahoe moved to approve the FY20 Published Report. 2nd by Scott Stutsman. Carried unanimously.

Council will meet next August 18th at 6pm.

Brent Bonner moved to adjourn at 7:49 p.m. 2nd by Luann Pisarik. Carried unanimously

Luann Pisarik, Secretary