

**Johnson Council Extension Council Minutes**  
**Regular Meeting Date: November 17th, 2020**

**Called to Order** by Scott Ritter at 6:00 P.M.

**Roll Call** Lori Donahoe, Greg Kuntz, Brent Bonner, Luann Pisarik, Karissa Norine, Marianne Klouda, John Schneider     Absent: Scott Stutsman  
Others: Brittnee Schneider, Kate Yoder, Amey Kollar and Katharina Bain

Public Comment: None

Mary Weinand, Family Finance Specialist, visited council and had a powerpoint presentation about human science programming. Many of the programs that Mary highlighted in her presentation can be offered to counties in-person and also virtually.

Amey, Brittnee, and Katharina have been communicating what after school programming may look like for the 2021-22 school year. We have had a partnership with this Iowa City School District and is supported by a federal grant. This has been a long living partnership between us.

Lori Donahoe moves to approve signing the MOU for the after-school program partnership with Iowa City School District. 2<sup>nd</sup> by Brent Bonner. Carried unanimously.

Kate provided council with a summary of the fair survey. Awards and recognition were also included in the survey, but majority would like to keep trophies the same for 2021.  
Kate replaced the traditional pancake breakfast this year with Basketpalloza due to COVID-19. This new fundraiser was able to raise a little over \$4,000.

John mentioned that there are families that are looking into starting a new 4-H club. Kate has reached out to one of the parents interested in volunteering.

4-H 2.0 is up and running, with youth and volunteers being able to register online in the new system. We currently have 4 youth serving on this year's state 4-H council!

**Minutes:** John Schneider moved to approve the October 27th minutes. 2<sup>nd</sup> by Lori Donahoe. Carried unanimously.

**Auditing Report/Vouchers:** The auditing report and vouchers were reviewed

Lori Donahoe moved to approve the **Extension Operating vouchers 28060-28133**. 2<sup>nd</sup> by Marianne Klouda. Carried unanimously.

Lori Donahoe to approve the **BBBS Extension Operating vouchers, numbered 7747-7770**. 2<sup>nd</sup> by Marianne Klouda. Carried unanimously.

There were no Agency Account vouchers.

Lori Donahoe moved to accept the following: October 31<sup>st</sup>, 2020

Operating Checking - Hills Bank & Trust Co.	\$9,27.552
CD – Hills Bank & Trust Co.	\$204,020.87
BBBS Checking - Hills Bank & Trust	\$38,454.56
Money Market Account - Hills Bank & Trust Co.	\$508,204.86

BBBS Money Market Acct - Hills Bank & Trust	\$94,338.81
Cash Box	\$100.00
CD - BBBS Greenstate Credit Union	\$22,436.97

2<sup>nd</sup> by Marianne Klouda. Carried unanimously

Volunteer Update: John Schneider moved to approve the list of volunteers. 2<sup>nd</sup> by Marianne Klouda Carried unanimously.

With switching to ISU's health insurance, staff have the option of which plan to choose between PPO and HMO, and basic dental or comprehensive dental with council paying the amount of the HMO and basic dental coverage. Additional charges will be at the employee's expense. All paperwork must be completed to ISU by November 20<sup>th</sup>.

Lori Donahoe moves to approve Brittnee Schneider to return as the full-time office coordinator beginning December 1<sup>st</sup> at the pay rate of \$22/hr with no health benefits and transitioning sick leave back to Johnson County. 2<sup>nd</sup> by Karissa Norine. Carried unanimously.

Last month, region 19 met for a team meeting. During this meeting, staff were able to network with one another to put together county COVID-19 Recovery Action Plans based on the council's #1 Covid initiative action. Shannon and Katharina worked together to develop an action plan to address Mental Health with the program What About Me? My Wellbeing.

With the Governor's new proclamation, John Lawrence has made a mask mandate for ISU Extension and Outreach county and state staff. Offices will abide by guidance outlined in Governor's proclamation.

John Schneider moves to approve Brittnee Schneider as the custodian of records in Johnson County. 2<sup>nd</sup> by Luann Pisarik. Carried unanimously.

Katharina is offering a new council orientation on December 5<sup>th</sup> at 9am virtually. Pieces of this training will be used throughout the year as a refresher to current council members.

Lori Donahoe provided an update that campus will be providing information on credit cards here in the next 3 months. The Council Conference will continue to be offered virtually in March.

Council will have a regular council meeting by ZOOM on December 15<sup>th</sup>.

Reg Yoder will continue snow removal for this year.

Mark Vitosh provided council with an updated office rental lease to use office space in the Johnson County Extension Office. Mariann Klouda moved to approve signing the rental agreement to continue to rent office space to Mark Vitosh, DNR, in the Johnson County Office. 2<sup>nd</sup> by Greg Kuntz. Carried unanimously.

Council will follow university holidays to include November 30<sup>th</sup> and December 1<sup>st</sup> for 2020.

John Schneider moved to adjourn at 7:37 p.m. 2<sup>nd</sup> by Brent Bonner. Carried unanimously.

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Luann Pisarik, Secretary

