

Tips and Tricks to Using Parliamentary Procedure

- Place cue cards on tables to help youth know what to say. They could include definitions and meanings as well. Use the “Steps for making a decision with parliamentary procedure” in the scrip to help with this.
- Have the Vice-President hold up cue cards “secretly” during the meeting. *Think of the “clap” or “laugh” cards for audiences in the movies.* These cards would say what youth need to say next “I move that we...” and “I second that.” Consider throwing in the silly ones to make the meeting interesting.
- Encourage older members to help younger/new members to make motions. Have older members whisper what needs to be said to younger ones.
- Use motions to make ChexMix, pizzas, sandwiches, etc. Have members make motions to add things to the food. Make sure some items are not wanted on there so that way they know how to not have a motion pass.