

JCMG Steering Committee Meeting Agenda
Oct. 12, 2022

1. Call to order
2. Approval of Sept. 14 Meeting Minutes
3. Treasurer's Report (Jean)
 - General Fund: **\$24,343.49**
 - Plum Grove: **\$1,438.09**
 - Butterfly House: **\$4,126.53**
 - New or Known Pending Receipts:
 - General: Linda Schreiber, Downtown City Gardens, Daffodils, \$53.91
 - General: Materials receipts for Hügélkultur project (John Weeg)??
4. Review of JCMG Steering Committee Meeting Calendar (Doug)
 - **October**
 - Nominate steering committee officers
 - Develop fiscal budget with project leaders
 - Review Bylaws
 - **November**
 - Approve fiscal budget
 - Approve steering committee officers
 - MG project brochure review
 - Reporting hours reminder
 - **December** – no steering committee meeting
5. Extension Report/Announcements (Shannon)
 - Civil Rights Training
 - 2023 Growing Together Grant Application
 - Volunteer Hours/Secretary/Fall Training
6. New Business
 - Change in Thymes newsletter creator/editor

7. Old Business

- **JG Houseplant Swap** (Linda S) – “Bring a Plant, Take a Plant” will be held Saturday, Oct. 15, from 10:30 to 11:30 a.m., in the Heritage Barn breezeway. Instead of tables, we will use benches situated back-to-back so MG can walk around and see plants available to trade. Registration is requested so we will know how many to plan for.
- Budget meeting preparation

8. New Business

- Nomination of Vice-Chair

9. Administrative Reports

- Social Events (Beth F)
- Continuing Education (Linda S): A flyer will be created to promote speakers on March 5, 2023, (alternate date, March 19, 2023). RSVP information for in-person attendance will be added before distribution. In-person attendance is limited by Extension room capacity. The program, sponsored by GreenState Credit Union, is open to Master Gardeners and public.

10. Adjourn

- Date of Next Meeting: **Wednesday, Nov. 9**
- Thymes Newsletter Deadline: **Friday, October 28**

Project Reports

(submitted in advance of meeting)

- **Attend Displays** – nothing no report
- **Butterfly House** – no report
- **Coralville Historical Schoolhouse** – no report
- **Ecumenical Towers** – no report
- **Demo Gardens** – no report
- **Downtown City Projects** – In the last two weeks, volunteers planted daffodils, cut canna stalks at Capitol Street Parking Garage, and removed sunflowers in Dottie Ray Gardens. Measurements have been taken to continue native perennial planting at CSPG and DRG. Digging canna rhizomes and removing purple hyacinth vines remain to be done.
- **Fairgrounds Beautification**
 - Rain Garden – no report
 - Fairgrounds Flower Beds – no report
- **Firefighters Memorial** – no report
- **Plant Sale & Flea Market** – no report
- **Hortline** – no report
- **Hospice Garden at Willow Creek** – no report
- **JC Fair/4-H Buckets of Flowers & Scarecrow** – no report
- **Oaknoll Garden Project** - no report
- **Plum Grove** – no report
- **Speakers Bureau** – Linda Schreiber and Alice Linhart presented a seed saving class at the Swisher Library.
- **Thymes Newsletter** – Thank you to those who have completed the Thymes survey; if you haven't, please do so and encourage others to as well:
<https://forms.gle/9QAUoSFNsSZy7m7K8>

We're also planning to list the projects with a contact in the Thymes each month, so please let Melissa know who the single point of contact should be for your projects, otherwise I will use the first person listed on the JCMG page project list.

The Thymes blog had 304 views by 86 visitors in September, with six articles published.