

JCMG Steering Committee Meeting Agenda  
Wednesday, Nov. 15, 2023, 6:30 P.M.

1. Call to order

2. Consent Agenda:

- Approval of Oct. 8 Meeting Minutes
- Treasurer's Report (Jean)
  - General Fund: **\$34,642.99**
    - ◆ Expense: \$37.80
  - Plum Grove: **\$776.26**
    - ◆ Income: \$127.00 (Plum Grove Tomato Taste)
  - Butterfly House: **\$4,579.70**
    - ◆ No change from last month
  - New or Known Pending Receipts: (as of 11/14/23)
    - ◆ John Weeg: \$14.40, Ecumenical Towers (compost and river rock)
    - ◆ Carolyn Murphy: \$40.25, Plum Grove Gardens (compost and wire)
- Review of JCMG Steering Committee Meeting Calendar (Doug)
  - **November**
    - ◆ Approve fiscal budget.
    - ◆ Approve steering committee officers.
    - ◆ MG approved projects review (Chair: move to January meeting)
    - ◆ Reporting hours reminder.
  - **December** — *no steering committee meeting*
  - **January**
    - ◆ MG approved projects review
    - ◆ Prep for annual spring awards meeting and Potluck (publicize date and alternate date in advance): report budget, announce officers, discuss interim volunteers and Master Gardener service.
    - ◆ Prep for Plant Sale/Flea Market – meeting date
    - ◆ Prep for Plum Grove Gardens Seed Selection – meeting date
    - ◆ Prep for Demonstration Garden Seed Selection – meeting date

3. Extension Report/Announcements (Shannon)

- Year-end project report template
- Final donation amounts 2023 Growing Together Grant: 3,281.3 lbs
- Wrap-up: last JCMG fall training class; sign-up genius (deadline Nov. 20)
- Year-end project reports to Shannon by end of day, Friday, Jan. 5, 2024
- Memorial Garden planning meeting

#### 4. Old Business

- Vote on bylaws revision
- Approve project (fiscal) budgets
- Vote on steering committee officer (Vice-Chair)

#### 5. New Business

#### 6. Administrative Reports

#### 7. Adjourn

- Date of Next Meeting: **Wednesday, Jan. 10, 2024!**
- Dec./Jan. Thymes Newsletter Deadline: **Monday, Nov. 27**