

**JCMG Steering Committee**  
Wednesday, May 11, 2022 at 6:30 P.M., Hybrid Meeting

**Minutes**

**1. Call to order at 6:30 P.M.** (16/24 Quorum-No)

**Present:** Doug Geraets, Darlene Clausen, Emil Rinderspacher, Linda Schreiber, Chris Sedrel, Esther Retish, Jean Holzhammer, Carolyn Murphy, Mike Murphy, Jackie Wellborn, Melissa Serenda, Vickie Siefers, Beth Fisher, Megan Garrels, Ann Tvedte, Ann Ruppenkamp

**Absent:** Cindy Parsons, Barb Schintler, Melanie Hauptert, Alice Linhart, Doug Parsons, Lavon Yeggy, Michael Hesseltine, Sharon Jeter

**Others Present:** Shannon Bielicke, Laurie Canady Mary Hensley Carl Hensley, Amanda Vincent (or Baker?), Barb Robinson

**2. Approval of March 2022 meeting minutes** - Unanimously approved

**3. Treasurer's Report** (does Not include Plant Sale or Silent Auction income/expenses)

- a. General Fund: \$7625.04 Balance
- b. Plum Grove: \$1204.59 Balance
- c. Butterfly House: \$2292.04 Balance
- d. New income or donations (see Plant Sale project update)
- e. New or Known Pending Receipts:
  - Barb Robinson \$47.65 flagstone for Plum Grove garden
  - Darlene Clausen \$118.27 seeds for Plum Grove
  - Darlene Clausen \$14.45 seeds for Fairgrounds Rain Garden
  - Doug Geraets \$14.00 numbers for plant sale holding area

**4. Review of JCMG Steering Committee Calendar**

- a. Sunday, May 22 from 1-2 P.M. a memorial will be held for Betty Kelly at Plum Grove
- b. June, prep for Tomato Taste and Plum Grove
- c. Wednesday, July 13 or 20 Taste of Heritage Garden at Plum Grove
- d. October, prep for fall harvest meeting and potluck (maybe outside or catered)

**5. Extension Report/Announcements**

- a. Fairgrounds staffing changes: Stephanie Glass has been named the interim office coordinator replacing Michael. Sean Zimmerman is the new groundskeeper and will be living on site. There is a new intern helping with marketing and fundraising.
- b. Shannon has ordered name tags for interns and MG awards.
- c. Funds for the Demo Garden shed (to be ordered from Lowe's) have been approved by the Extension Board. The Extension Board has allocated \$8,000 for a garden shed and supplies including a string trimmer and A-Frame sign for events. The funds also covered plant sale expenses including office supplies, promotional materials and food for volunteers during set-up.
- d. The Extension Council also approved the use of gift cards to thank invited speakers and other approved uses (we still have option of a speaker fee or honorarium).

Amounts not to exceed \$100 must be pre-approved using a special form and purchased using the JC Extension credit card.

- e. Shannon is working on a project with Brianna Montross (Healthy Food Access Specialist in JC Extension Office) for MGs to provide education and information regarding seeds, plants and gardening for the CommUnity Crisis Services and Food Pantry.

## 6. Old business - no discussion

## 7. New Business

- a. New trees are planned for Plum Grove. Master Gardeners will be called on to help with planting.

## 8. Project Updates:

- a. Fairgrounds: Rain Garden will meet Tuesdays at 5 P.M.; Demo Garden will meet Tuesdays at 6 P.M.
- b. Hortline: Esther met with Carl and Mary about getting new recruits and information resources. They are working on ways to develop and enhance the program.
- c. Shelter House: Laurie Canady needs MG help.
- d. Plant Sale:
  - Net Income:
    - Plant Sale (MG General account) net sales \$17,184.20
    - Silent Auction (MG Butterfly account) \$1,500
  - Note: Jean will have a detailed report to follow. Plans include pre- and post-sale plant inventories.
  - There will be a Qualtrix evaluation emailed to people who worked the sale and an evaluation meeting in June for the planning committee.

## 9. Administrative Reports

- a. MG Continuing Education:
  - Linda Schreiber is working on next year's CE. Please send topic ideas to Linda.
  - Videos of prior educational sessions are available on the MG page & Shannon will be adding more.
- b. Social Event:
  - Beth Fisher has compiled the MG summer reading list at the ICPL. A link for the list will be provided on the MG webpage and/or the Thymes.
- c. Fall Training:
  - Shannon hopes to have a combination of in-person and Zoom classes instead of just online. There was a make-up for the class on campus for last year so hopefully that will also be included.

10. Adjourned at approximately 7:30 P.M.

- a. Date of next meeting: **Wednesday, June 8 at 6:30 P.M.** (Hybrid)
- b. Thymes Newsletter Deadline: **Friday, May 27**