

# Master Gardener Steering Committee Meeting Minutes

10.14.2020	07:00PM	Master Gardener Steering Committee Meeting Location: Johnson Co. Extension -WebEx Virtual meeting
<b>Attendees</b>	<p><b>(14/22 Quorum-Yes) Present:</b> Jackie Wellborn, Doug Geraets, Linda Schreiber, Sharon Jeter, Jean Holzhammer, Darlene Clausen, Emil Rinderspacher, Esther Retish, Ann Tvedte, Carolyn Murphy, Mike Murphy, Beth Fisher, Michael Hesseltine, Alice Linhart,</p> <p><b>Not Present:</b> Barb Krug, Lavon Yeggy, Cindy Parsons, Barb Schintler, Pat Kealy, Betty Kelly, Joanne Leach, Marilou Gay, Melanie Hauptert, Joan Dinnel, Vickie Siefers, Chris Sedrel</p> <p><b>Others Present:</b> Shannon Bielicke, Melissa Serenda</p>	
<b>Secretary's Report:</b>		
Minutes from last meeting approval. Available online.		
<b>Treasurer's Report:</b>		
<p>Report: Jean Holzhammer–  <b>Plum Grove:</b> \$1,718.39 Balance  <b>General:</b> \$11,499.61 Balance  <b>Butterfly Garden:</b> \$2,397.87 Balance  <b>Reimbursement Requests:</b> None at this time.</p>		
<b>Old Business</b>		
<b>Discussion</b>	<b>2020 Fall JCMG training</b>	
Class ends mid-November. Recorded ISU videos are available for educational hours upon request.		
<b>Discussion</b>	<b>Potential for a Harvest Potluck or Gathering</b>	
Not planning any in person potluck gatherings at this time.		
<b>Discussion</b>	<b>Review of JCMG Bylaws to make sure we are looking ahead</b>	
Email 2021 normal event dates to Shannon, have budget in mind, review committee members, and review bylaws. Review approved core projects. Shannon will email out a Sign Up Genius Survey to Project leaders.		
<b>Discussion</b>	<b>Raptor Center update and resource brainstorm</b>	
<p>A letter of intent and asking about expectation of the partnership with the JCMG and ask to double check that the Missions align was created and sent.</p> <p>Contacts at the Raptor Center: Tamra Elliott is Land Manager, MacBride Nature Recreation Area and Ryan Anthony, Director, Iowa Raptor Project and a master falconer.</p>		
<b>Discussion</b>	<b>Permanent Donor Signs for the Corn Crib</b>	
Would like to look into getting signs that are more weather resilient. Possibly looking into something that new donors can be added to. Cost proposal will be brought to the steering committee.		

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<b>Discussion</b>	<b>Virtual Plant Sale</b>
Shannon will meet with Emil to discuss updates on the timeline form potentially accepting credit cards. This is not an option at this time.	
<b>Discussion</b>	<b>Educational Sundays</b>
Linda is working on virtual sessions, 1 per month on the last Sunday of the month after the first of the year. Iowa City Cable is willing to record video. Check the Thymes newsletter for more information.	
<b>Discussion</b>	<b>JCMG Retreat</b>
A date is yet to be determined.	
<b>Discussion</b>	<b>JCMG YouTube Channel/CyBox Links</b>
A YouTube Channel has been set up and we will work to find ways to utilize it.	
<b>New Business</b>	
<b>Discussion</b>	<b>UI Virtual Health Fair Invitation</b>
The deadline for this had past. JCMGs will watch for opportunities to participate in the future once restrictions start to lift.	
<b>Discussion</b>	<b>Review of JCMG Bylaws Schedule of Events 2021</b>
Will be reviewed at a later date.	
<b>Discussion</b>	<b>Review of JCMG Bylaws Steering Committee Officers &amp; Review of Committee Chair List</b>
<p><i>Will be reviewed at a later date.</i></p> <p><b>Steering Committee Officers &amp; Review of Committee Chair List</b></p> <p>Appendix B.2 PROJECT LEADERS / STEERING COMMITTEE members</p> <ol style="list-style-type: none"> <li>1. Sharon Jeter – Chair, Demo Garden</li> <li>2. Doug Geraets – Vice-Chair, Thymes</li> <li>3. Jean Holzhammer – Treasurer</li> <li>4. Lavon Yeggy –Rain Garden, Plum Grove</li> <li>5. Cindy Parsons – Coralville Schoolhouse</li> <li>6. Carolyn Murphy – Butterfly House, Plum Grove</li> <li>7. Mike Murphy – Butterfly House</li> <li>8. Linda Schreiber - Downtown City Gardens</li> <li>9. Nicole Pearson – Ecumenical Towers</li> <li>10. Michael Hesseltine – Ecumenical Towers</li> <li>11. Barb Krug – Fairgrounds Gardens</li> <li>12. Joan Dinnel – Fairgrounds Gardens</li> <li>13. Barb Schintler – Firefighters Memorial</li> <li>14. Esther Retish – Hortline</li> <li>15. Gerald “Pat” Kealy – Hortline</li> <li>16. Alice Linhart – Iowa Raptor Center Gardens at Macbride</li> <li>17. Ann Tvedte – Iowa Raptor Center Gardens at Macbride</li> <li>18. Vickie Siefers – Oaknoll Retirement Residence</li> <li>19. Emil Rinderspacher – Plant Sale &amp; Flea Market</li> <li>20. Darlene Clausen – Plant Sale &amp; Flea Market, Plum Grove Vegetable Garden</li> <li>21. Beth Fisher – Social Events, Plum Grove Taste of the Heritage Garden</li> <li>22. Jackie Wellborn – Speakers Bureau</li> <li>23. Chris Sedrel – Thymes</li> <li>24. Melanie Hauptert – Willow Creek Park Hospice Garden</li> </ol> <p>*Betty Kelly, Joanne Leach</p> <p>JCMG - quorum equals 13. Votes of the steering committee are based on the rule of democracy – one person, one vote. Master Gardeners who serve as a project leader for more than one project will have one vote only. The steering committee is composed of 24 project leaders (fall 2019). The membership of steering committee is fluid based on active project leaders. Appendix B.2 will be updated as necessary.</p>	

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<b>Discussion</b>	<b>Review of JCMG Bylaws 2021 Budget</b>
Will be reviewed at a later date.	
<b>Discussion</b>	<b>Additional Notes:</b>
<ul style="list-style-type: none"> <li>• Michael asked for approval of \$50 additional funds to be used towards purchasing more mulch for Ecumenical Towers. Approved.</li> <li>• Discussion was had about the potential for a Cutting Garden bouquet fundraiser in the Demo Garden. Linda will work on getting more information.</li> <li>• 1 box of vases in the hortline room is reserved for Plum Grove, Carolyn.</li> </ul>	
<b>Discussion</b>	<b>Date for Next Meeting: October 14, 2020</b>
<b>Discussion</b>	<b>Thymes Deadline: September 25, 2020</b>
Committee Reports	
<p><b>Attended Displays:</b> Chris Sedrel, Jackie Wellborn- No additional report.</p> <p><b>Butterfly House at Fairgrounds:</b> Carolyn Murphy, Mike Murphy – No additional report.</p> <p><b>Coralville Historical School House:</b> Cindy Parsons, <b>Recruiting new co-leadership.</b> – No additional report.</p> <p><b>Demo Garden:</b> Sharon Jeter, Anne Ruppenkamp, Chris Sedrel – Anne and Chris have done an amazing job on the Demo Gardens. 400 lbs.+ of Produce donations.</p> <p><b>Downtown City Gardens:</b> Linda Schreiber- Downtown group was able to help Ecumenical towers. They will be working on the Cannas and Potato Vine. Linda is starting to communicate with seed share donors and is collecting seeds from the Downtown City Gardens.</p> <p><b>Ecumenical Towers:</b> Michael Hesseltine, <b>Recruiting new co-leadership.</b> – Working with residents to get garden beds cleaned up.</p> <p><b>Fairgrounds Beautification:</b></p> <ul style="list-style-type: none"> <li>• <i>Rain Garden</i> - Lavon Yeggy – No additional report.</li> <li>• <i>Fair Grounds Flower Beds</i> – No additional report.</li> </ul> <p><b>Firefighters' Memorial:</b> Barb Schintler- No additional report.</p> <p><b>Fundraising/Flea Market:</b> Emil Rinderspacher, Darlene Clausen- No additional report.</p> <p><b>Hortline:</b> - Esther Retish– Thank you to the Hensley's for handling the hortline.</p>	

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**Hospice Garden /Willow Creek Park:** Melanie Haupt- No additional report.

**Steering Committee Chairs:** Sharon Jeter, Doug Geraets- No additional report.

**JCMG Educational Training:** Linda Schreiber, Jackie Wellborn, Doug Geraets - No additional report.

**Memorial Garden:** Lavon Yeggy, Doug Geraets- No additional report.

**Johnson County Fair / 4 - H Buckets of Flowers, Scarecrow:** Lavon Yeggy & Vicki Seifer- No additional report.

**Oaknoll Garden Project:** Vicki Siefers, Deb Cassell – No additional report.

**Plum Grove:** Lavon Yeggy, Carolyn Murphy, Darlene Clausen, Betty Kelly, Joanne Leach- Working on garlic in the vegetable garden.

**Raptor Center Gardens:** - Alice Linhart, Ann Tvedte – Hoping for good communication.

**Speakers Bureau:** Jackie Wellborn- Sharon did a talk for the U of Iowa Women's Club and promoted the hortline. Alice presented on Winter Care of Houseplants to the Senior Center, virtually.

**Social Events:** –Beth Fisher, Lavon Yeggy- No additional report.

**Thymes:** Doug Geraets, Melissa Serenda- Please submit Project Summary articles for the newsletter.

**Treasurer:** Jean Holzhammer- No additional report.

**Volunteer Hours/Secretary/Fall Training Course:** Shannon Bielicke- No additional report.

**Submitted by Shannon Bielicke,** meeting was from about 7-8pm, worked through some technical difficulties. If you have any questions, please ask. Thank you for your patience.