

**JEFFERSON COUNTY EXTENSION COUNCIL**

**Tuesday, September 4, 2018**

**7:30 PM**

**Jefferson County Extension Office**

1. Call the meeting to order and roll call – Steve
2. Approval of Agenda – Steve
3. Secretary’s Report – Barb
  - a. Approval of minutes from August 7 and 22, 2018
4. Treasurer’s Report – Paul
  - a. Approval of Vouchers
  - b. Review of financial reports

Guest: Anna Bruen – strategic planning

5. Reports:
  - a. Staff and program specialists- All staff
  - b. Extension Council Committees
    - i. Personnel –
    - ii. Fiscal –
    - iii. Programming
    - iv. Other appointed committees – strategic planning ,  
100 year celebration committee – who?
  - c. Regional- time clock plus update, Club finances to operating update

- d. Iowa Extension Council Association
  - e. 4-H and Youth Committee
  - f. Fair board
6. Unfinished Business
- a. Consideration of insurance and inventory list
7. New Business
- a. Consideration of meeting room policy and procedure
  - b. Consideration of selling of head gate and purchase of fan
  - c. Consideration of internet and phone company change and system
  - d. Consideration of tort budget amendment – set hearing date and time
  - e. Consider letter to 4h clubs regarding checking account changes
  - f. Consideration of scholarship reallocation
8. Open Forum for Public Comments
9. Next meeting date is October 2 at 7:30 PM with the following agenda items
10. Adjourn