

**TENTATIVE AGENDA
JEFFERSON COUNTY EXTENSION COUNCIL**

Tuesday, September 5, 2017

7:30 PM

Jefferson County Extension Office

1. Call the meeting to order and roll call – Steve
2. Approval of Agenda – Steve
4. Open Forum for Public Comments
5. Secretary’s Report – Barb
 - a. Approval of minutes from August
6. Treasurer’s Report – Paul
 - a. Approval of Vouchers
 - b. Review of financial reports

GUEST : Eric Olson, Engaged Scholarship PI via ZOOM

7. Reports:
 - a. Staff and program specialists- All staff
 - b. Extension Council Committee
 - i. Personnel
 - ii. Fiscal
 - iii. Programming
 - iv. Other appointed committees – strategic planning.
 - MOU
 - c. Regional
 - d. Iowa Extension Council Association
 - e. 4-H and Youth Committee
 - f. Fair board – internet and repairs
8. Unfinished Business
 - a. Consideration of changes in inventory list and/or insurance coverage
 - b. Consideration of carpet cleaning bids

- c. Consideration of job description changes
- d. Consideration of youth outreach coordinator
- e. Consideration to levy for unemployment in FY 19 budget

9. New Business

- a. Consideration of contributing to the scholarship of the grand champion market heifer winner Heather Lock
- b. Consideration of disposal of unwanted used items in office
- c. Consideration to update fiscal policy
- d. Consideration of disaster plan
- e. Consideration to remove TV service \$25 per month and wall box \$10 per month from bill
- f. New volunteers- Rachel do you have any????

10. Next meeting date _____ with the following agenda items

11. Adjourn