

MEETING JEFFERSON COUNTY EXTENSION COUNCIL
Thursday, October 3, 2019 – 7:30 PM Jefferson County Extension Office

1. Call the meeting to order and roll call – Engwall called the meeting to order at 7:34pm
 - i. Present: Barbara Kistler, Christine Engwall, Eric Miller, John Peck, Shelly Moothart, Laurie Bennett
 - ii. Absent: Steve Burgmeier, Susie Drish, Cory Klehm
 - iii. Also Present: Clint Mercer, Ashtin Walker, Sue Henderson, Carrie Steele (Youth Committee), Melissa Miller,
2. Approval of Agenda – Kistler moved to approve. APCMA
3. Secretary's Report – Barb Kistler
 - a. Approval of minutes from September 5, 2019: Motion by Kistler to approve Sept 5 minutes. APCMA
4. Treasurer's Report –
 - a. Approval of checks #12518 to #12529 and EFT of \$4,180.70. Kistler made a motion to approve. APCMA
September financial reports
5. Reports:
 - a. Staff and program specialists – highlights only
Extension Council is encouraged to attend the Awards Night

Extension Council Committees

- i. Personnel – Susie, Eric and Shelly - na
 - ii. Fiscal- Laurie, Stephen, and John- na
 - iii. Programming- Barb, Christine and Cory-Program Festival recap
 - iv. Strategic Planning - John Peck and Christine Engwall- TBD
- 1) Regional and Iowa Extension Council Association- Structured for Success, MOU partnership quiz taken
 - 2) 4H and Youth Committee – Shelly Moothart:
 - 6) Fair board – John Peck

6. Old Business

- a. Consideration of 4-H endowment: no bylaws yet. Tabled.
- b. Consideration Shooting Sports: tabled

7. New Business

- a) Consideration of Jefferson County 4-H policy: Motion by Miller to amend 4H member participation policy to:
#21. A member MUST conduct one (1) new presentation or demonstration in a group setting. APCMA
- b) Consideration of approval of volunteers: na
- c) Consideration of 4-H policy in fair book: Motion by Miller to include 4H Membership Policies in Fair book annually. APCMA
- d) Consideration of superintendents: Motion by Engwall to approve any qualified community member as superintendents. APCMA

e) Consideration of \$ from dissolved club: Haybales is dissolving and would like the leftover funds to donate to a family with illness. Motion by Bennett to approve to donate \$25. APCMA.

f) Consideration of Christmas office hours: Motion by Miller to close the office Dec. 24th – 27th. APCMA

g) Consideration of Christmas Extension Council Member party budget: Motion Engwall to create budget of \$500 for party budget. Melissa Miller will be in charge of the food. Eric Miller abstained. Moothart, Peck, Bennet, Engwall, Kistler approved. (Dec. 5th @ 6:30 pm)

h) Consideration of paying wages bi-weekly: Motion by Kistler to pay wages bi-weekly beginning November 14, 2019. Bennett abstained, Peck NAY, Engwall, Moothart, Miller & Kistler voted AYE

~~i.) Consideration of door prize for fall cooking class~~

j.) Consideration of Scholarship Committee: Engwall appointed Bennett and Klehm.

k.) Consideration of 4-H sale committee update (John): Recap of committee meeting. Working on a 3-yr plan to improve the process. Approval of rules of the sale will be ready at November meeting. Tabled until November meeting.

8. Open Forum for Public Comments: n/a

9. Next meeting date is Thursday, November 7, 2019 @ 6:30 PM with the following agenda items:

10. Adjourn: Motion by Peck at 9:00 PM