

**TENTATIVE AGENDA
JEFFERSON COUNTY EXTENSION COUNCIL**

Tuesday, October 3, 2017

7:30 PM

Jefferson County Extension Office

1. Call the meeting to order and roll call – Steve
2. Approval of Agenda – Steve
3. Secretary’s Report – Barb
 - a. Approval of minutes from September
4. Treasurer’s Report – Paul
 - a. Approval of Vouchers
 - b. Review of financial reports
5. Reports:
 - a. Staff and program specialists- All staff
 - b. Extension Council Committee
 - i. Personnel
 - ii. Fiscal
 - iii. Programming
 - iv. Other appointed committees – strategic planning, MOU
 - c. Regional
 - d. Iowa Extension Council Association
 - e. 4-H and Youth Committee
 - f. Fair board – repairs
6. Unfinished Business
 - a. Consideration of Office Assistant job, janitor and expanded job description
 - b. Consideration of MOU
 - c. Consideration of disaster plan
 - d. Consideration of updates on fiscal policy – fiscal committee
 - e. Consideration of Powerful Tools for Caregivers
7. New Business
 - a. Consideration of Horticulturist plan for rest of year
 - b. Consideration of New volunteers- Taylor and Rachel
 - c. Consideration of Scholarship application
 - d. Consideration of change of timing of payroll payments

- e. Consideration of Marketing plan – Barb and Sharie
- f. Consideration of Date for council to meet with Youth Committee

8. Open Forum for Public Comments

9. Next meeting date _____ with the following agenda items

10. Adjourn