

AGENDA

JEFFERSON COUNTY EXTENSION COUNCIL

Tuesday, October 2, 2018

7:30 PM

Jefferson County Extension Office

1. Call the meeting to order and roll call – Steve
2. Approval of Agenda – Steve
3. Secretary’s Report – Barb
 - a. Approval of minutes from September 4, 2018
4. Treasurer’s Report – Paul
 - a. Approval of Vouchers
 - b. Review of financial reports
5. Reports:
 - a. Staff and program specialists- highlights
 - b. Extension Council Committees -

Personnel, Fiscal, Programming, Other appointed committees – strategic planning , 100 year
 - c. Regional
 - d. Iowa Extension Council Association
 - e. 4-H and Youth Committee
 - f. Fair board

8:00 pm Tort Budget amendment hearing
6. Unfinished Business
 - a. Consideration of insurance costs and inventory list update
 - b. Consideration of meeting room policy and procedure
 - c. Consideration of purchase of fan

- d. Consideration of internet and phone company change and system
- e. Consideration of tort budget amendment
- f. Consideration of strategic plan

7. New Business

- a. Consideration of new volunteers
- b. Consideration of new desk for office assistant
- c. Consideration of recycling container
- d. Consideration of changes to fiscal policy for credit card use
- e. Consideration of 100 year celebration budget

8. Open Forum for Public Comments

9. Next meeting date is November 6 at 6:30 PM (note time change) with the following agenda items

10. Adjourn