

MINUTES: JEFFERSON COUNTY EXTENSION COUNCIL

Thursday, November 7, 2019 – 6:30 PM Jefferson County Extension Office

1. Call the meeting to order and roll call – Stephen Burgmeier
 - a. Present: Steve Burgmeier, Susie Drish, Christine Engwall, Barbara Kistler, Laurie Bennett, John Peck, Shelly Moothart, Eric Miller
 - b. Absent: Cory Klehm,
 - c. Also present: Ashtin Walker, Clint Mercer, Molly Blakely, Sue Henderson
2. Approval of Agenda – Stephen Burgmeier
3. Secretary's Report – Barbara Kistler: Kistler moved to approve Minutes of October 3 meeting. APCMA. Burgmeier abstained due to absence at last meeting.
4. Treasurer's Report – Susie Drish: Motion to approve checks \$12529 - #12592 and EFT of \$5,479.79
 - b. Review of October financial reports: Comments regarding the amount of Overtime accrued. Time management is needed to avoid excessive overtime.
5. Staff and program specialists – **highlights only: short presentations by staff**

Extension Council Committees

- i. Personnel – Susie, Eric and Shelly: n/a
 - ii. Fiscal- Laurie, Stephen, and John: n/a
 - iii. Programming- Barb, Christine and Cory: n/a
 - iv. Strategic Planning - Peck and Engwall: n/a
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- Regional and Iowa Extension Council Association- Sue
 - o Review of the annual insurance coverage
 - o Legislative Day Feb 19
 - o March 28 ISUEO Training
 - 4-H and Youth Committee – Shelley Moothart
 - o Blakely gave report
 - Fair board – John Peck
 - o Report of last FB meeting

6. Old Business

- a. Consideration of 4-H endowment: Motion by Miller to rescind the use of the 4H Clover/Name, etc by organization. APCMA
- b. Consideration Shooting Sports: tabled until January meeting
- c. Consideration of changes to sale rules: tabled until future meeting

7. New Business

- a) Consideration of Jefferson County 4-H and Youth committee structure: Motion by Moothart to adopt new committee structure. Roll Call AYE: Kistler, Burgeier, Drish, Miller, Moothart, Bennett, NAY: Peck, Engwall
- b) Consideration of RUBRIC: Motion to approve by Miller to accept the RUBRIC with three \$1,000 scholarships. APCMA
- c) Consideration of extension garden and school garden purchases: Motion by Bennett to allocate requested amounts to plant/maintain both gardens from best-use funds available. APCMA
- d) Consideration of approval of volunteers: n/a
- e) Consideration of superintendents: n/a
- f) Consideration of fixing mailbox door or purchasing a new one and have it installed: Motion by Burgmeier to try to repair mailbox or replace if needed: APCMA after John Peck takes a look to see if it can simply be repaired.
- g) Consideration of Ashtin and Clint to attend Youth Fest: Motion by Bennett to approve Clint and Ashtin to attend Nov 18-20 in Ames with 3 night hotel stay. APCMA

8. Open Forum for Public Comments

9. Next meeting date is Thursday, December 5, 2019 @ 6:30 PM with the following agenda items: none. Structured for Success decision- This is going to be in January.

10. Adjourn Motion by John Peck @ 8:19 pm