

**TENTATIVE AGENDA  
JEFFERSON COUNTY EXTENSION COUNCIL**

**Tuesday, May 9, 2017**

**7:30 PM**

**Jefferson County Extension Office**

1. Call the meeting to order and roll call – Steve
2. Approval of Agenda – Steve
4. Open Forum for Public Comments
5. Secretary’s Report – Barb
  - a. Approval of minutes from April 4 and April 11, 2017
6. Treasurer’s Report – Paul
  - a. Approval of Vouchers
  - b. Review of financial reports

Guests : Jefferson County 4-H Foundation members

:Hypatia Wagener will present about The President's Volunteer Service Award.

7. Reports:
  - a. Staff and program specialists- Rachel and Colleen
  - b. Extension Council Committee
    - i. Personnel
    - ii. Fiscal
    - iii. Programming
    - iv. Other appointed committees – strategic planning, MOU
  - c. Regional
  - d. Iowa Extension Council Association
  - e. 4-H and Youth Committee
  - f. Fair board
8. Unfinished Business
  - a. Council member replacement suggestions and approval - committee
  - b. Consideration of more hours for Horticulturist after July 1
9. New Business

- a. Youth committee budget request: \$250 additional funds for carnival, showmanship, herdsmanship
- b. Consideration to amend the budget
- c. Consideration of 2 summer employees
- d. Consideration of horticulturist
- e. Consideration of new volunteers
- f. Consideration of fair hours for employees
- g. Consideration of job description of youth outreach program assistant
- h. Timeline for hiring youth outreach program assistant
- i. Lock box key for Rachel
- j. Increase in marketing: paid radio ads, printing newsletter more often
- k. Vote to go into closed session pursuant to Iowa Code Chapter 21.5(1)(a) and 21.5(1)(h)

10. Next meeting date \_\_\_\_\_ with the following agenda items

11. Adjourn