

MINUTES
JEFFERSON COUNTY EXTENSION COUNCIL
Tuesday, March 5, 2019 – 6:30 PM
NO NEW MEMBER MEETING
Jefferson County Extension Office

1. Call the meeting to order and roll call – Stephen Burgmeier (appoint temporary treasurer (Drish) @ 6:35
 - a. Present: Steve Burgmeier, Susie Drish, Shelly Moothart, Eric Miller, Christine Engwall, Cory Klehm, John Peck, Barbara Kistler
 - b. Absent: Jeff Dunbar
 - c. Guest: Cherry Sandeen, Rachel Fishel, Ashtin Walker, Sue Henderson
2. Approval of Agenda – Stephen Burgmeier. Motion to approve by Drish. All Approved.
3. Secretary's Report –
 - a. Approval of minutes from February 5, February 11 and February 25: Kistler motioned to approved minutes from Feb 5, with additions of Fair Superintendents: Mike Schleicher and Shelby Reck for Beef, Bucket Bottle, and Dairy; Rachel Shaw and Kolby Freeman for Cats/Dogs/Pets; Steve Pumphrey and Lewis Thomes for Market Goat; Jen Stever and Kolby Freeman for Horse & Pony; Carrie Steele and Lewis Thomes for Poultry and Rabbits; Steve Pumphrey and Mike Filson for Sheep and Wade Stremsterfer and Mike Filson for Swine, as well as approval of Feb 11th and 25th. Motion to approve as corrected by Kistler. All Approved.
4. Treasurer's Report
 - a. Approval of checks # 12334 to # 12353 and EFTs of \$ 4,965.25
 - i. Motion by Drish. All approved
 - b. Review of February financial reports
5. Reports:

Staff and program specialists- highlights: enclosed

Extension Council Committees

Burgmeier reassigned committees:

Personnel – Susie, Eric and Shelly

Fiscal- Steve and John

Programming- Barb, Christine and Cory: Meeting scheduled for March 14

Strategic Planning - John Peck and Christine Engwall

100 year – report from Ron

 - ii. Regional and Iowa Extension Council Association- survey

4-H and Youth Committee – Shelley Moothart

Fair board – John Peck

7:00PM - Chair asks to recess meeting. Motion to recess meeting by Peck.

Chair: "This is the time and place set for a public hearing on the Iowa State University Jefferson County, FY 2020 Extension Education Operating budget and Tort and Unemployment budget."

Chair: "The notice of the public hearing did appear in the newspaper as required by law."

Chair: "Are there any objections or comments concerning the budget?"

1. If comments have been received by the extension office, staff and/or council members ahead of this hearing, it is appropriate to share these now. Likewise, if no comments have been received, note that fact too in the minutes.

No comments have been received.

2. If comments are received, they need to be accurately recorded in the minutes with the person's name and address.

3. If no one asks to speak, the chair instructs the secretary to note that fact in the minutes.

There were no Comments.

Chair requests a motion to close the public hearing. "I move to close this public hearing." Motion made by Peck. Motion seconded, and the vote completely recorded.

All council members approved.

Chair - reopens recessed meeting

6. Old Business

a. Purchase price of fan: purchase of fan is \$10,000. Chute will be returned for a price of \$4000. Extension will pick up the difference.

7:30 PM – Chair asks to recess meeting. Motion to recess meeting by Engwall. All council members approved.

Chair: "This is the time and place set for a public hearing on the Iowa State University Jefferson County, 2019 Unemployment amendment"

Chair: "The notice of the public hearing did appear in the newspaper as required by law." Chair: "Are there any objections or comments concerning the budget?"

1. If comments have been received by the extension office, staff and/or council members ahead of this hearing, it is appropriate to share these now. Likewise, if no comments have been received, note that fact too in the minutes.

No Comments have been received.

2. If comments are received, they need to be accurately recorded in the minutes with the person's name and address.

3. If no one asks to speak, the chair instructs the secretary to note that fact in the minutes. No one asked to speak.

Chair requests a motion to close the public hearing. "I move to close this public hearing." Made by Peck. Motion seconded, and the vote completely recorded. All council members approved.

Chair - reopens recessed meeting

Rachel Fishel and Cherry Sandeen presented the vision for Jefferson County 4H Program.

7. New Business

A. Consideration of FY 2020 budgets – operating, tort, unemployment

Chair requests a motion to approve budget request: Engwall moved that the FY 2020 Extension Education Operating Budget be approved for \$344,160 in expenditures with a total tax request of \$249,000, with \$245,589 from property tax and \$3411 from utility excise tax.

Motion seconded by_____. Motion carried by a vote of_8__ to_0__." (With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.) All present council members approved

Chair requests a motion to approve budget request: Miller moved that the FY 2020 Extension Tort Budget be approved for \$4100 in expenditures with a total tax request of \$7,500, with \$ 7,401 from property tax and \$99 from utility excise tax.

Motion carried by a vote of__8__ to__0__." (With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.)

Chair requests a motion to approve budget request: Drish moved that the FY 2020 Extension Unemployment Budget be approved for \$10,000 in expenditures with a total tax request of \$8493, with \$8377 from property tax and \$116 from utility excise tax.

Motion carried by a vote of_8__ to_0__." (With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.) All present council members approved.

B. Consideration of FY 19 Unemployment amendment

Chair requests a motion to approve amending the unemployment budget:

Motion by Miller that the FY19 Extension Unemployment Budget expenditures be increased from \$ _5000 to \$_10,000___. b. Motion carried by a vote of _8__ to _0_ with__ abstentions. (If less than unanimous, need list names of all yes votes, name of all no votes, and names of all abstains.) All present council members approved.

C. Consideration of council member resignation: Motion to approved Jeff Dunbar's resignation by Peck. All present council members approved.

D. Consideration of new council member: Henderson presented a process chart as to logistics and demographics for council consideration. This person will complete a 2-yr term. For consideration:, #1. Alex Messer #2 Angie Atwood, #3/#4 Dave or Lori Bennet, , Zoe or Bob Moritz, , Bev Nelson, Brittany Tiller. Moothart will call the top 4 for response.

E. Election of new treasurer: Motion by Klehm to appoint Drish as acting treasurer. All present council members approved.

F. Consideration of Fair board agreement about booking and rent: Extension office will take on partial FB duties; scheduling room rentals. Payment for rentals will still be placed in the FB box. Rent will be reduced. Tabled until April meeting

G. Consideration of Extension week activity: April 8-12. Hort would like to do another Garden Work Day part of the week; Walker/Trudell will visit Middle School and present upcoming summer programs; plates of 2 dozen cookies baked by council members distributed to community partners.

H. Consideration of new volunteers: n/a

- I. Consideration of hiring new CYC: Motion by Kistler to hire Ashtin Walker at \$18/hr effective immediately. All present council members approved.
8. Open Forum for Public Comments: n/a
9. Next meeting date is Thursday April 5, 2019 7:30 PM with the following agenda items:
10. Adjourn: Motion made by Peck at 8:55 PM

Respectfully submitted by Barbara Kistler