

MEETING MINUTES  
JEFFERSON COUNTY EXTENSION COUNCIL  
Thursday, September 5, 2019 – 7:30 PM  
Jefferson County Extension Office

1. Call the meeting to order and roll call – Stephen Burgmeier
  - a. Present: Barbara Kistler, Cory Klehm, Steve Burgmeier, Laurie Bennett, Eric Miller,
  - b. Absent: John Peck, Christine Engwall, Susie Drish, Shelly Moothart
  - c. Also Present: Sue Henderson, Ashtin Walker, Sara Sprouse: (8:40pm Clint Mercer)
  
2. Approval of Agenda – Stephen Burgmeier: called to order at 7:33 pm...Motion by Kistler to approve agenda with deletion of Robotics request. APCMA
  
3. Secretary's Report – Barbara Kistler
  - a) Motion by Kistler to approve minutes as written August 1<sup>st</sup>: Kistler moved. APCMA
  - b) Motion by Kistler to approve minutes of August 22<sup>nd</sup> with corrections: Kistler moved to approve. APCMA
    - a. Who was on the phone? Eric Miller, Laurie Bennett Who was in the office? John Peck, Susie Drish and Steve Burgmeier were present in the office.
    - b. Absent: Barbara Kistler, Cory Klehm and Christine Engwall.
  
4. Treasurer's Report – Susie Drish
  - a. Approval of checks #12495 to # 12529 and EFT of \$ 8,313.83. Motion to approve by Burgmeier. APCMA
  - b. Review of August financial reports
  
5. Reports: Staff and program specialists – **highlights only**

Extension Council Committees

Personnel – Susie, Eric and Shelly

Fiscal- Laurie, Stephen, and John

Programming- Barb, Christine and Cory

Meeting held August 20 and many new programs discussed. New Matrix under new business 7e.

Strategic Planning - John Peck and Christine Engwall

Regional and Iowa Extension Council Association- Structured for Success

4-H and Youth Committee (**Discussion**) – Shelley Moothart

Fairboard – John Peck
  
6. Old Business
  - a) Consideration of 4-H endowment: Tabled. Still awaiting copy of Jefferson County 4H Bylaws
  - b) Consideration Shooting Sports: Discussion of dissolution of equipment. Inventory will be taken before any vote is taken. Motion by Burgmeier to store the rifles at Klehm gun safe until partnership or donation is attained. APCMA
  
7. New Business
  - a) Consideration of programs from Sara Sprouse: Sara is Human Sciences/Nutrition & Wellness, Jam Workshop results were sampled yum!
  - ~~b) Consideration of Robotics request~~

- c) Consideration of approval of volunteers: Kristin Miller and Brice Millikin, Mandy Ford (Robotics). Motion by Miller to approve. APCMA
- d) Consideration of inventory and insurance: Motion by to Burgmeier to approve current insurance rate/ provider. APCMA
- e) Consideration of job description change- **if needed**. None at this time
- f) Consideration of winter/ spring /fall programs: Klehm motions to approve new list. APCMA
- g) Consideration of Fair rule change: Motion by Kistler to approve presented rule changes. APCMA
- h) Consideration of Fair Sale committee: Motion by Burgmeier to appoint John Peck to Fair Sale Committee. APCMA

8. Open Forum for Public Comments

9. Next meeting date is Thursday, October 3, 2019 7:30 PM with the following agenda items:

10. Adjourn: Motion by Kistler to adjourn at 9:25pm