

# MEETING

JEFFERSON COUNTY EXTENSION COUNCIL

Thursday, August 1, 2019 – 7:30 PM

Jefferson County Extension Office

1. Call the meeting to order and roll call – Stephen Burgmeier
  - i. Present: Susie Drish, Eric Miller, Shelly Moothart, Christine Engwall, John Peck Cory Klehm, Barbara Kistler, Laurie Bennett
  - ii. Absent: Steve Burgmeier
  - iii. Also Present: Lori Padgett, Taylor Trudell, Ashtin Walker, Sue Henderson, Keeli Rubey

With absence of Chair, Vice-Chair Engwall led the meeting

2. Approval of Agenda – Christine Engwall. Motion to approve by Kistler. APCMA
3. Secretary's Report – Barbara Kistler
  - a. Approval of minutes from June 24, 2019
  - b. Approval of minutes from special meeting July 11, 2019  
Motion by Kistler to approve minutes from June 24<sup>th</sup> and July 11<sup>th</sup>: APCMA
4. Treasurer's Report – Susie Drish
  - a. Approval of checks 12452 to # 12494 and EFT of \$ 10,330.26. Motion made by Kistler to approve. APCMA
  - b. Review of June and July financial reports
5. Reports:  
Staff and program specialists – **highlights only**  
Extension Council Committees
  - Personnel – Susie, Eric and Shelly: Miller presented update on new position applications.
  - Fiscal- Laurie, Stephen, and John: n/a
  - Programming- Barb, Christine and Cory. Meeting on August 20<sup>th</sup>, with luck. Program Fair in Wapello County on Sept 11 @ 6:30 pm (Wednesday)
  - Strategic Planning - John Peck and Christine Engwall: n/a
  - Regional and Iowa Extension Council Association- Sue: Civil Rights Training was presented to all council members attending this meeting.
  - 4-H and Youth Committee (Discussion) – Shelley Moothart
  - Fair board – John Peck
6. Old Business
  - a. Consideration of FTC request: Kistler moves that we will match funds that they raise up \$250. APCMA
  - b. Consideration of 4-H endowment: tabled until we get a copy of their bylaws.
  - c. Consideration of scholarship criteria: Motion by Engwall that top two criteria will be 4H Involvement and Community Service with no names disclosed. APCMA
7. New Business
  - a. Consideration of outreach educator: Interviews will begin next week

- b. Consideration of FY 20 raises: Motion by Miller to raise Lori Padget pay from \$14.00 - \$16.00  
Kistler voted nay. AYE: Miller, Drish, Klehm, Peck, Engwall, Moothart, Bennett
  - c. Consideration of approval of volunteers: n/a
  - d. Consideration of renewing radio contract: Motion by Klehm to approve the 2019-2020 radio contract. APCMA
  - e. Consideration of Club Financials: Motion by Bennett: A letter representing the council will be sent to the club(s) requiring the clubs to turn over all financials as dictated by the State Auditor's Office. Until funds are received, all benefits and services will cease. APCMA Motion made by Bennett in Old Business 6A is rescinded.
  - f. Consideration of Penn Workers 4-H Club: Motion by Bennett: Every effort has been made to locate the required documents from Penn Workers. No further effort is necessary. APCMA
  - g. Consideration of Robotics Room: Motion made by Moothart to make the Robotics Room a Curriculum Room. APCMA
8. Open Forum for Public Comments: Walker posed a question regarding 4H fees.
9. Next meeting date is Thursday, September 5, 2019 7:30 PM with the following agenda items: Sara Sprouse
10. Adjourn by John Peck 8:54pm