

Minutes
JEFFERSON COUNTY EXTENSION COUNCIL
Monday, June 24 2019 – 6:30 PM
Jefferson County Extension Office
Call in number 866-809-4014
Passcode: 9323040

1. Call the meeting to order and roll call – Stephen Burgmeier
 - i. Present: Barbara Kistler, Eric Miller, John Peck, Steve Burgmeier, Laurie Bennett, Shelly Moothart, Christine Engwall, Susie Drish
 - ii. Absent: Cory Klehm
 - iii. Also Present: Ron Bower, Lori Padgett, Mike Filson, Chad Reed, Larry Horton, Brandon Ledger, Orville Brown, Tammy Jones, James Kyle, Ted Diers, Bryan Lauderman, Steve Fritch, Mike Schleicher, Richard Heald, Samantha Lange, Ashtin Walker
2. Approval of Agenda – Stephen Burgmeier. No changes
3. Secretary's Report – Barbara Kistler
 - i. Motion by Moothart to approve the May 2nd and the May 22nd minutes. APCMA
4. Treasurer's Report – Susie Drish
 - a. Approval of checks #12376 to # 12439 and EFT of \$3005.96. Motion by Drish to approve said checks and EFTs. APCMA
 - b. Review of May financial reports
5. Reports:
 - Staff and program specialists – highlights only
 - Extension Council Committees
 - Personnel – Susie, Eric and Shelly: will get together soon to fill staff positions.
 - Fiscal- Laurie, Stephen, and John: n/a
 - Programming- Barb, Christine and Cory:
 - Programming meeting postponed until August
 - Strategic Planning - John Peck and Christine Engwall: up and coming
 - 100 year – report from Ron
 - Came in under budget
 - Regional and Iowa Extension Council Association: n/a
 - 4-H and Youth Committee – Shelley Moothart:
 - Fair board – John Peck:
 - Rabbit Cages are complete. Fans are up.
6. Old Business
 - i. Consideration of Natel/ Lisco phone system: Motion by Engwall to enlist Natel as new phone carrier pending the quotes are still good. APCMA
7. New Business
 - a. Consideration of approval of 4-H Mentors & Volunteers: Motion by Burgmeier to approve the following volunteers. APCMA
 - Terry and Gail Duncan
 - Linda McIntire
 - Casey Kronk
 - Sherry D Billings
 - James Kyle: poultry

Larry Horton: FB
Christina Delaney: horse

- b. Consideration of approval of overtime for staff for fair prep and fair week

Ashtin 70 hours
Lori 40 hours
Taylor 10 hours

Motion by Kistler to approve UP TO the stated hours. APCMA

c. Consideration of outreach educator/horticulture job description: Motion to by Burgmeier to allow the personnel committee to develop a job description to both include Youth Coordinator (30+ hrs August - May and Horticulturist (30+hrs May-August) and advertise ASAP. APCMA

- d. Consideration of 4-H endowment: Ashtin gave it a report. More info at next meeting.

- e. Consideration of volunteers: see above

f. Consideration of Taylor's resignation: Kistler moved to accept. Voting AYE: Engwall, Kistler, Moothart, Drish, Bennett.

g. Consideration of closing office Thursday, July 4 and Friday, July 5: Bennet moved to close office on Thursday with holiday pay and Friday closed as well with no holiday pay. Engwall, Kistler, Moothart, Drish, Bennett.

8. Open Forum for Public Comments: Fairboard spoke of an issue at 6:40 pm.

9. Next meeting date is Thursday August 1, 2019 7:30 PM with the following agenda items:
FTC request, FY 2020 raises

10. Adjourn by John Peck @ 8:24 PM