

TENTATIVE AGENDA

JEFFERSON COUNTY EXTENSION COUNCIL

Tuesday, August 7, 2018

7:30 PM

Jefferson County Extension Office

1. Call the meeting to order and roll call – Steve
2. Approval of Agenda – Steve
3. Secretary’s Report – Barb
 - a. Approval of minutes from June 5 ,July 17, July 25 2018
4. Treasurer’s Report – Paul
 - a. Approval of Vouchers
 - b. Review of financial reports
5. Reports:
 - a. Staff and program specialists- All staff
 - b. Extension Council Committees
 - i. Personnel –
 - ii. Fiscal –
 - iii. Programming
 - iv. Other appointed committees – strategic planning ,
New ---100 year celebration committee
 - c. Regional- time clock plus update
 - d. Iowa Extension Council Association
 - e. 4-H and Youth Committee
 - f. Fair board

6. Unfinished Business

- a. Consideration of Youth Committee budget

7. New Business

- a. Consideration of new programming ideas – program committee
- b. Consideration of termination
- c. Consideration of temporary hire
- d. Consideration of insurance and inventory list
- e. Consideration of personnel committee acting on behalf of the council and new office assistant hiring process
- f. Consideration of using tort to pay for background checks – FY 18 \$2018.74
- g. Consideration of new committee appointments
- h. Consideration of wage increases for current staff - fiscal committee
- i. Consideration of new volunteer(s)

8. Open Forum for Public Comments

9. Next meeting date is September 4 at 7:30 PM with the following agenda items

10. Adjourn