

# Meeting

JEFFERSON COUNTY EXTENSION COUNCIL

**Tuesday, April 3, 2018 7:30 PM**

**Jefferson County Extension Office**  
***(Personnel committee meets at 7 PM)***

1. Call the meeting to order and roll call – Steve
  - a. Present: John Peck, Steve Burgmeier, Jeff Dunbar, Eric Miller, Barbara Kistler, Betty Coop, Paul Miller, Sharie Leazer, (absent: Tony Adrian)
  - b. Also present: Cherry Sandeen, Ashtin Walker, Taylor Sickels, Sue Henderson, Rachel Wonderlich
2. Approval of Agenda – Steve
3. Secretary’s Report – Barbara
  - a. Approval of minutes from March: As minutes were posted on website and email to council previously, Kistler makes motion to approve minutes. All approved.
4. Treasurer’s Report – Paul
  - a. Approval of Vouchers: Motion to approve 12003-12034, 7 direct deposits and 3 EFT. All approved
  - b. Review of financial reports: P Miller presented Financial Reports.

Guest: Cherry Sandeen: Presented Data for Decision Makers/Youth Population Trends for 4H for growing 4H enrollment in Jefferson County

5. Reports:
  - a. Staff and program specialists - All staff: Reports emailed prior to meeting.
    - A. Taylor Sickels: updated program plans; hort newsletter
    - B. Rachel Wonderlich: Revitalizing Shooting Sports; discussing stall fees registration and collection. Forms and fees will be placed in Fairboard box for Fairboard to take care of for Fair,

Ashtin Walker: Training OT for April 26-27, April 28. Chair Burgmeier requested this information emailed to him

C.

b. Extension Council Committees:

- i. Personnel: E Miller/Dunbar will hold keys to personnel file.
- ii. Fiscal – update on audit. (attached)
- iii. Programming: Staff taking care of scheduling successful programming.
- iv. Other appointed committees – strategic planning: sparse attendance at this meeting, no YC. This meeting is the 4<sup>th</sup> Monday of the month at 6:00 PM/ and MOU

c. Regional – Rural Ventures Accelerator: Iowa Rural Equity Project presented. This is an education program regarding research-based information for assisting rural stakeholders; building networks. Survey taken and addressed.

d. Iowa Extension Council Association: n/a

e. 4-H and Youth Committee: Minutes are on the website

f. Fair board: questions as to selection of judges for Fair;

A. Who is on Advisory Board? Dunbar and Peck are Council representatives

B. New rabbit cages (25+) will be constructed

6. Unfinished Business

a. Consideration of increasing frequency of newsletters: New copier installed April 5 with training the following week. Keep it bi-monthly at this time. Consideration of increase tabled until after install to May Meeting.

b. Consideration of Extension week activities: Garden Work Day at Fairgrounds by Hort/MG; KMCD radio spot first Thursday of the month to highlight EW (Rachel); news article in Ledger. No vote taken

c. Consideration of purchase a mobile hot spot: Tabled until May. Rachel will submit more information and estimates.

6. New Business

a. Consideration of Scholarship applications: Tabled until May

b. Consideration of fair board superintendents: Motion by E Miller to approve these superintendents: All approved

- i. Beef – Shelby Reck
- ii. Bucket/Bottle: Shelby Reck
- iii. Market Goat – Lewis Thomes
- iv. Poultry – Lewis Thomes

- v. Rabbits – Lewis Thomes
  - vi. Horse/Pony – Kolby Freeman
  - vii. Sheep – Mike Filson
  - viii. Swine – Mike Filson
  - ix. Dairy – Shelby Reck
- c. Consideration of new 4-H volunteers: Motion by E Miller to approve. All approved.
- i. Jaclyn McLard
  - ii. McKenna Gambell
  - iii. Brittany Glandon
- d. Consideration of disposal of 2 filing cabinets: Motion by Leazer to set a policy for surplus equipment disposition of \$50 or less to be donated to a non-profit; ie: ReStore. All approved.
- e. Consideration of funds for YC Carnival: Request of \$1,000. Motion by P Miller to fund \$500. Discussion. Withdrawn. Motion by P Miller to fund \$500 for YC Carnival with stipulation the YC supply participant's contact information (name, address, email) to promote 4H and Extension.
7. Open Forum for Public Comments
8. Next meeting date is May 1 at 7:30 PM with the following agenda items
- Newsletter publication increased
  - Mobile Hot Spot
9. Adjourn: 9:39 by J Peck. All present council members approved.