

MEETING  
JEFFERSON COUNTY EXTENSION COUNCIL  
Jefferson County Extension Office

1. Call the meeting to order and roll call – Stephen Burgmeier @ 7:30 pm.
  - a. Present: Barbara Kistler, Stephen Burgmeier, Christine Engwall, Laurie Bennett, John Peck, Eric Miller
  - b. Also Present: Ashtin Walker, Taylor Trudell, Sue Henderson, Lori Padget,
  - c. Absent: Shelly Moothart, Susie Drish, Cory Klehm
2. Approval of Agenda – Stephen Burgmeier: one deletion (see below)
3. Secretary's Report – Barbara Kistler
  - a. Approval of minutes from April 4, 2019. Kistler moved to approve minutes as printed.  
\*APCMA
4. Treasurer's Report – Susie Drish. Presented by Burgmeier.
  - a. Approval of checks #12376 to #12399 and 9 EFTs and a reconciliation adjustment. Motion made by Burgmeier to approve. APCMA
  - b. Review of April financial reports: No carryover issue.
5. Reports:
  - Staff and program specialists – highlights only

Extension Council Committees

  - Personnel – Susie, Eric and Shelly
  - Fiscal- Laurie, Stephen, and John
  - Programming- Barb, Christine and Cory: Meeting June 8
  - Strategic Planning - John Peck and Christine Engwall
  - 100 year – report from Ron
  - Regional and Iowa Extension Council Association
  - 4-H and Youth Committee – Shelley Moothart
  - Fair board – John Peck: set a date to address the MOU with YC/Extension Council, Fairboard
6. Old Business
  - a. Consideration of Purchase price of fan – does the council want to pay the \$1000 difference?
    - i. Motion by Kistler to pay the difference to purchase the fan from either PPAT or Commercial Pesticide sub-fund. APCMA
  - ~~b. Consideration of Fair board agreement about booking and rent~~
7. New Business
  - a. Consideration of summer help – Anna Beasley, Hollie Nelson and Makenna Myers  
Motion by Miller to hire these three beginning May 17<sup>th</sup> . APCMA

b. Consideration of revised personnel policy: The revised personnel was reviewed. Motion made by Miller effective May 3, 2019. APCMA

c. Consideration of FY 19 operating budget amendment: Motion by Bennett to consider FY 19 amendment of \$25,000.00. APCMA

d. Consideration of setting public hearing on the budget amendment: Motion by Burgmeier to set this meeting May 23<sup>rd</sup> @ 7:30 PM. APCMA

e. Consideration of need of extra office: Motion by Kistler to clean out FTC room in order open another office for Youth Program Specialist. Equipment in that office will be moved to a secured location within the Extension office by the club at a mutually arranged time.

f. Consideration of paying sales tax back to volunteers: Motion by Burgmeier to NOT pay sales tax back to volunteers. APCMA

g. Consideration of new volunteers: Motion to approve Michelle Manning made by Miller. APCMA

h. Consideration of new date for 100-yr celebration: Motion to approve date change to June 13<sup>th</sup> 4:30-7:00 pm made by Miller. APCMA

i. Consideration of money for FTC Robotics League: n/a

8. Open Forum for Public Comments

9. Next meeting date is Thursday June 6, 2019 7:30 PM with the following agenda items:

10. Adjourn: Motion by Peck at 9:33 pm.

\*APCMA – 'All Present Council Members Approved'

Respectfully submitted by Barbara Kistler