

MEETING

JEFFERSON COUNTY EXTENSION COUNCIL

Tuesday, March 2nd, 2021 **6:30 PM**

Join from dial-in phone line: +1 312 626 6799 or +1 646 876 9923 & Enter

Meeting ID: 957 7531 9451 Password: 981908

1. **Call the meeting to order and roll call:** Eric Miller @ 6:34 pm
 - a. Present: Eric Miller, Barbara Kistler, Drew Johnson, John Peck, Laurie Bennett, Susie Drish, Cory Klehm, Christine Engwall
 - b. Also Present: Jeri Crile, Hilary Lanman, ~~Grace Davidson~~
 - c. Absent: Shelly Moothart
2. **Approval of Agenda:** Eric Miller. Motion to approve by Drish. APCMA
3. **Secretary's Report:** Barbara Kistler
 - o Approval of minutes from February 4th, 2021. Motion by Kistler to approve. APCMA
4. **Treasurers Report:** Drew Johnson
 - o Approval of checks from #13109 to #13119 and EFT Totaling \$ 2,093.11 Motion to approve checks & EFTs by Johnson. APCMA
 - o Review of February 2021 financial reports. Question regarding Gardening Grant balance (and Certified Grazier fund). Will this be renewed? CAN it be? For what it was earmarked?
5. ~~**Presentation by Human Sciences Team**~~
6. **Reports:**
 - o Staff and program specialists highlights only
 - o Extension Council Committees
 - Personnel
 - Fiscal
 - Programming
 - Strategic Planning
 - 4-H and Youth Committee
 - Fair board
 - MOU
 - Advisory
 - o Regional and IECA
7. **Old Business**
 - o Council Members Committee Descriptions: Final descriptions will be presented at April meeting.
 - o Youth Committee: Vacant committees: Program Growth, Recruitment, Pet/Dog Superintendent. Contact will be made with potential volunteers presenting job

description of committee. Job descriptions of each committee will be emailed to council members

8. **New Business**

- Consideration of CD Information from Iowa State Bank & Trust: No action needed. Automatically renewed after the February meeting.
- Consideration of 2nd Quarter Score Card Results: No action needed. Staff is doing their best!
- Consideration of Temp Associates Agreement for Temporary Workers: Motion by Bennet to approve signing of Agreement. APCMA
- Consideration of Personal Committee to act on behalf of Council to hire Summer Intern: Motion by Kistler to authorize the Personnel Committee to act on behalf of Council to hire the Summer Intern. APCMA

9. **Open Forum for Public Comments**

The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

10. **Next meeting date is Thursday, April 1st at 7:30 PM with the following agenda items:**

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11. **Adjourn** by Peck to adjourn at 8:20 pm