

MEETING MINUTES

JEFFERSON COUNTY EXTENSION COUNCIL Monday, June 7th, 2021 7:30 PM

1. **Call the meeting to order and roll call:** Eric Miller @ 7:40 PM
 - a. Present: Barbara Kistler, Shelly Moothart, Laurie Bennett, John Peck, Eric Miller
 - b. Absent: Drew Johnson, Cory Klehm, Christine Engwall, Susie Drish
 - c. Also Present: Cindy Hall, Grace Davidson, Anna Beckman, Hilary Lanman, Jeri Crile, Gene Mohling
2. **Approval of Agenda:** Eric Miller. Motion by Kistler. All approved.
3. **Secretary's Report:** Barbara Kistler
Approval of minutes from May 6th, 2021. Motion by Kistler to approve minutes. All approved.
4. **Treasurers Report:** Drew Johnson
Approval of checks #'s 13158 to 13176 and EFT's Totaling \$2140.69. Motion by Bennett to approve. All present council members approved.
Review of May 2021 financial reports.
5. **Reports:**
Rachel Fishel – Annual 4-H Check-up: Covid affected overall look of clover: Market/Club Growth
Staff and program specialists: **HIGHLIGHTS ONLY**
 - Extension Council Committees
 - Personnel
 - Fiscal
 - Programming
 - Strategic Planning
 - 4-H and Youth Committee
 - Fair board
 - MOU
 - Advisory
 - Regional and IECA: new REED Cindy Hall
6. **Old Business**
 - a. Youth Committee Updates: n/a
 - b. Budget Carryover Updates – Expenses – Update
 - a. Motion by Kistler to approve purchase of additional items. All present council members approve:
 - i. AV Presentation System
 - ii. Porta Cool
 - iii. Office furniture
 - iv. Show Area Awning
 - v. Postage
 - c. SE Research Farm Donation: \$5,000 Motion made by Kistler. All present council members approved
 - d. NACAA Association Donation: \$2,500 Motion made by Kistler. All present council members approved.
7. **New Business**

a. Advertising contract with KMCD: Motion by Bennett to renew KMCD contract 2021-2022. All present council members approve.

b. Overview of Two-Way Scorecard for Quarter 3:

c. New Volunteers: Motion by Kistler to approve the following a volunteers: All present council members approve

Teresa Hanshaw

Sheri Dill-Billings

Casey Cronk

Vic Brenneman

Kelly Lacey

Dustin Ford

Peighton Ford

Madison Thomann

Linda McIntire

Lisa Marie Dohlman

d. Donation for Sale Committee: Motion Moothart to pay up to \$1,000.00 in expenses to the Sale Committee. All present council members approved.

e. CYC Position: Motion by Bennett to move ahead with job description with range of \$13-\$18/hr FT CYC which will include current benefits, with applications closed July 1. All present council members approved.

8. Open Forum for Public Comments

The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

9. Next meeting date is Thursday _____ with the following agenda items:

10. Adjourn by Peck at 9:15 pm