

MINUTES

JEFFERSON COUNTY EXTENSION COUNCIL

Tuesday, February 15, 2022

1. Call the meeting to order and roll call: Eric Miller

Present: Drew Johnson, Barbara Kistler, John Peck, Cory Klehm, Shelley Moothart, Susie Drish, Eric Miller

Absent: Laurie Bennett, Christine Engwall

Also Present: Hilary Lanman, Cindy Hall, Jeri Crile, Garren Stacy, Tammy Jones

2. Approval of Agenda: Eric Miller

3. Budget Hearing

- **Motion to open budget hearing:** Motion by Peck to approve. All approved.
- **Open floor for public comments**
- **Close Public Hearing:** Motion by Peck to approve. APCMA (All Present Council Members Approved)

4. Resume regular meeting

5. Secretary's Report: Barbara Kistler

- Approval of minutes from January 6, 2022. Motion by Johnson to approve. APCMA

6. Treasurers Report: Drew Johnson

- Approval of January checks #'s 13349 to 13356 and EFT 's Totaling \$3,220.16. Motion by Miller to approve. APCMA
- Review of January 2022 financial reports. Motion by Miller to approve. APCMA

7. Reports:

- Staff and program specialists (highlights only)
- Extension Council Committees
 - Personnel
 - Fiscal
 - Programming
 - Strategic Planning
 - 4-H and Youth Committee
 - Fair board
 - MOU
 - Advisory
- Regional Director and IECA Updates

8. Old Business

-

9. New Business

- Consideration of FY 23 Budget –

- Johnson moved that the FY23 Extension Educational Operating budget be approved for \$299,760.00 in expenditures with a tax request of \$267,000 with \$263,515.00 from property tax and \$3,485.00 from utility excise tax. APCMA
- Johnson moved that the FY23 Extension Education Tort budget be approved for \$0 in expenditures with a tax request of \$3,000.00 with \$2,959.00 from property tax and \$41.00 from utility excise tax. The budget will be amended in the fall to account for expenditures. APCMA
- Consideration of New Volunteers. Charlie Giberson Mitchell (Fundraiser Committee), Nicole Roulet (Fundraiser Committee and Static Committee); Kendall Roulet (Sheep Superintendent). Motion by Johnson to approve 3 volunteers on list. APCMA
- Consideration of Iowa State CD Renewal. Motion by Miller to renew CD @.3% for 12 months. APCMA
- Consideration of Temp Associates Yearly Contract Agreement. Motion by Johnson to approve and sign contract. Kistler and Drish voted Nay Johnson, Peck, Moothart, Klehm voted Aye
- Discussion of SE Iowa Final Drive – No Vote Necessary.
- Consideration of Extension Council Conference and Iowa Extension Conference. Motion by Peck to approve expenses for up to 2 staff to attend Iowa Extension Conference. APCMA
- Consideration of Renewing Building Lease. Motion by Miller to approve. APCMA
- Consideration of Hiring of Summer Intern. Motion by Klehm to advertise to hire summer intern. APCMA
- Consideration of Lights for Building. Motion by Johnson to pay for installation of lights on north and south side of Extension building entrances up to \$750. APCMA

10. Open Forum for Public Comments

The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

11. Next meeting date is Tuesday, March 15th at 7:00 PM with the following agenda items:

12. Adjourn by Johnson and Peck at 7:22 pm