

# MINUTES

## JEFFERSON COUNTY EXTENSION COUNCIL Thursday, November 4, 2021 7:30 PM

1. **Call the meeting to order and roll call:** Eric Miller  
Present: Shelly Moothart, Laurie Bennett, Barbara Kistler, John Peck, Drew Johnson, Christine Engwall (oh phone), Eric Miller  
Absent: Cory Klehm, Susie Drish  
Also Present: Jeri Crile, Cindy Hall, Hilary Lanman
2. **Approval of Agenda:** Eric Miller. Motion by
3. **Secretary's Report:** Barbara Kistler
  - o Approval of minutes from October 7, 2021: Motion by Kistler to approve
  - o Approval of minutes from October 28, 2021: Motion by Bennett to approve. Both sets of minutes approved.
4. **Treasurers Report:** Drew Johnson
  - o Approval of October checks #'s 13292 to 13303 and EFT's Totaling \$1,932.85. Motion to approve by Johnson. All approved.
  - o Review of October 2021 financial reports
5. **Reports:**
  - o Staff and program specialists **highlights only**
  - o Extension Council Committees
    - Personnel
    - Fiscal
    - Programming
      - i. Scholarship Workshop
      - ii. Other updates
    - Strategic Planning
    - 4-H and Youth Committee
    - Fair board
    - MOU
    - Advisory
  - o Regional and IECA
    - 2-way scorecard- every 6 mo from now on
    - Region 26 Fiscal Training – Reading County Budgets
      - i. November 29, 6:30 – 8:30 @ Wapello Co Extension Office
6. **Old Business**
  - Rental Customer Service: no report

- Consideration of Christmas Party: Moothart suggested to have celebration at Bennet's Barn. Jeri will send email with possible dates.

## **7. New Business**

- Consideration of New Volunteers: none at this time
- Extension Scholarships: Info sent to HS by April 1<sup>st</sup>.: Applications will be made available in Jan/Feb for selection at March meeting.
- NEST Program: discussion with more attention in the future
- Program Coordinator position: Efforts will continue to develop job description properly to hire a FT coordinator with needs assessment.
- Garden clean-up and plans for 2022: wait till Spring to clean
- Consideration of 2022 Fair Book Changes: Moothart moved to approve all highlighted Fairbook changes. All approved.

## **8. Open Forum for Public Comments**

*The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*

**9. Next meeting date is Thursday, December 2 at 6:30 PM with the following agenda items:**

**10. Adjourn by Peck at 9:08 pm**