

**MINUTES**  
**JEFFERSON COUNTY EXTENSION COUNCIL**  
**Thursday, September 2nd, 2021 7:30 PM @ Jefferson County Extension Office**

1. Call the meeting to order and roll call: Eric Miller @ 7:30 pm
  - a. Present: Cory Klehm, Laurie Bennett, Shelly Moothart, Drew Johnson, Eric Miller, Susie Drish, Barbara Kistler
  - b. Absent: Christine Engwall, John Peck
  - c. Also Present: Cindy Hall, Jeri Crile, Hilary Lanman
2. Approval of Agenda: Eric Miller. Motion by Drish to approve. All approved.
3. Secretary's Report: Barbara Kistler  
Approval of minutes from August 5<sup>th</sup>, 2021.  
Motion by Kistler to approve minutes of August 5<sup>th</sup> meeting. All approved.
4. Treasurers Report: Drew Johnson  
Approval of August checks #'s 13261 to 13278 and EFT 's Totaling \$1,043.57.  
Motion by Johnson to approve. All approved  
Review of August 2021 financial reports
5. **Reports:**  
Staff and program specialists **HIGHLIGHTS ONLY**  
Extension Council Committees:
  - Personnel – Program Coordinator Position
  - Fiscal – Johnson: Updates on 4-H Foundation
  - Programming
  - Strategic Planning
  - 4-H and Youth Committee
  - Fair board
  - MOU
  - Advisory
  - Regional and IECA: Background Screening video presented
6. **Old Business**
  - a. Youth Committee Updates: Review of minutes of their past meetings
  - b. Review of Policy and Procedures: no changes this year
7. **New Business**
  - a. Consideration of New Volunteers: Mandy Schilb was presented as volunteer. Motion made by Kistler to approve. All approved.
  - b. Scholarship Donation: Motion by Johnson to donate \$500 to IFAA in honor of Simeon Buie's win at State Fair. All approved
  - c. Fairboard Rental/Customer Service: tabled until October meeting.
  - d. Trunk or Treat: Sunday, October 24<sup>th</sup> is proposed date, 2:00 pm – 5:00 pm. Johnson moved to approve date/time. All approved.
  - e. Budget Approval of Youth Committee Budgets: Motion by Bennett to approve the YC budget. All approved.
  - f. September 23<sup>rd</sup> Office Staffing: Motion by Klehm to close the office. Kistler voted Nay. All others voted Aye. Office will close.
8. Open Forum for Public Comments  
*The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda*

*item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*

9. Next meeting date is **Thursday, October 7th at 7:30 PM** with the following agenda items:

10. Adjourn

Respectfully submitted by *Barbara Kistler*