

MINUTES

JEFFERSON COUNTY EXTENSION COUNCIL Thursday, April 1st, 2021 7:30 PM

1. **Call the meeting to order and roll call:** Eric Miller at 7:31
 - a. Present: Shelly Moothart, Laurie Bennett, Susie Drish, Barbara Kistler, Eric Miller, John Peck, Cory Klehm, Christine Engwall,
 - b. Absent: Drew Johnson
 - c. Also Present: Gene Mohling, Virgil Schmidt, Kapil Arora, Jeri Crile, Hilary Lanman, Grace Davidson
2. **Approval of Agenda:** Eric Miller. Motion by Drish. APCMA
3. **Secretary's Report:** Barbara Kistler
 - o Approval of minutes from March 2nd, 2021
 - o Motion by Kistler to approve 3/2 minutes. APCMA
4. **Treasurers Report:** Drew Johnson
 - o Approval of checks #'s 13120-13135 and EFT Totaling \$2,506.00
 - o Motion to approve by Miller. APCMA
 - o Review of February 2021 financial reports.
5. **SE Research Farm Presentation and NACAA Association Presentation**
6. **Reports:**
 - o Staff and program specialists highlights only
 - o Extension Council Committees
 - Personnel
 - Fiscal – John Peck – Sales Committee 2020-2021 Fair
 - Programming
 - Strategic Planning
 - 4-H and Youth Committee
 - Fair board
 - MOU
 - Advisory
 - o Regional and IECA
7. **Old Business**
 - o Extension Council Committee Job Descriptions: Descriptions included in packet
 - o Youth Committee Follow-up? Showmanship meeting April 6 and Fundraising meeting April 21

8. New Business

- Consideration of Calculating Carryover – possible expenditures (wish list): Motion by Peck to purchase items on Office Supplies and Equipment List, including 4-H enrollment fees. APCMA
- Consideration of Fiscal Year 2020 Audit Results: Motion by Klehm to accept 2020 Audit. APCMA
- Consideration of Professional Development – CPR and SE Field Team Day: Motion by Bennett for staff to attend CPR and SE Field Team Day, fees paid by Extension. APCMA
- Consideration of Extension Week Partnership Gift: Motion by Kistler to approve the presentation for Extension partners (50m/l): APCMA
- Consideration of New Volunteers: Motion by Moothart to approve Drew Johnson, Kelly Lacey, Jason Steele, Rebecca Clemens, Wade Stremsterfer, McKenna Myers, Taryn Reed and Amy White. APCMA
- Consideration of Funds Going to Repair of Bench: Motion by Klehm to approve \$50 to repair of Wayne Mitchell's Memorial Bench. APCMA.

9. Open Forum for Public Comments

The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

10. Next meeting date is **Thursday, May 6th at 7:30 PM** with the following agenda items:

- Consideration of SE Research Farm and NACAA Association Pledges
- Consideration of In-kind donation for Sales committee 2021-2022 Fair

10. Adjourn by Peck at 9:24 PM