

MEETING
JEFFERSON COUNTY EXTENSION COUNCIL Thursday, October 1, 2020 7:30 PM

Please click this URL to start or join:

<https://iastate.zoom.us/j/95775319451?pwd=dmpIT21Bc2Q4cmhScm5PYTI5VkE4UT09>

OR Go to: <https://iastate.zoom.us/join> OR Join from dial-in phone line: +1 312 626 6799 or +1 646 876 9923
& Enter Meeting ID: 957 7531 9451 Password: 981908

1. Call the meeting to order and roll call: Stephen Burgmeier
 - i. Present: Shelly Moothart, Laurie Bennett, John Peck, Steve Burgmeier, Barbara Kistler, Christine Engwall, Susie Drish, Eric Miller
 - ii. Also Present: Craig Leager, Clint Mercer, Grace Davidson
 - iii. Absent: Cory Klehm
2. Approval of Agenda: Stephen Burgmeier. Motion to approve by Kistler. All approved.
3. Secretary's Report: Barbara Kistler
Approval of minutes from September 3, 2020. Motion by Kistler to approve September 3 minutes. All approved.
4. Treasurers Report: Eric Miller
Approval of checks from September #13024 to #13032 and EFT \$3,639.71 Motion by Miller to approve. Question regarding voucher 13025 for memorial bench. All approved
Review of September, 2020 financial reports.
5. Reports:
Staff and program specialists - highlights only
Extension Council Committees
Personnel: Susie, Laurie, and Shelly
Fiscal: Eric, Stephen, and John
Programming: Barbara, Christine and Cory
Strategic Planning: Shelly and Laurie
4-H and Youth Committee: Eric
Fair Board: John Peck
MOU: John and Christine
Advisory: Susie and John
Regional and IECA: Craig Leager and Barbara Kistler
2-way scorecard
6. Old Business
7. New Business
 - a. Consideration of Approval of Volunteers: Motion to approve Amber Wise and Rebecca Clemens by Bennett. All approved.
 - b. Consideration of Trunk-or-Treat: Motion to postpone until 2021 by Kistler. All approved
 - c. Consideration of 4-H Online 2.0 - online payment option: Motion to approve this option by Moothart. All approved..
 - d. Consideration 90-day Employee Review: Motion to approve 90-day review. All approve.

e. Consideration of Personnel Committee to act on behalf of Council to hire Office Assistant: Motion made by Burgmeier. All approved.

f. Consideration of Office Door Locks and Code changes: Motion to gather estimate information to bring back to the November meeting by Burgmeier. All approved.

g. Consideration of Changing the County Fair's Livestock Sale to a Premium Livestock Sale: Motion to change the Livestock Sale to a Premium Livestock Sale by Kistler. All approved.

h. Consideration of Christmas Dinner: Motion to plan Christmas dinner and catered by Melissa Miller spending up to \$500 on December 3, pending availability of Cambridge Building. All approved.

i. Consideration of recommendation to hire part-time Americorps Service Member: Motion to approve hiring Corine Love by Moothart to begin pending background check the week of October 12. All approved.

8. Open Forum for Public Comments

The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

9. Next meeting date is **Thursday, November 5, 2020** at **6:30 PM (new time)** with the following agenda items:

10. Adjourn: Motion by Peck at 8:16pm.