AGENDA

JEFFERSON COUNTY EXTENSION COUNCIL
Tuesday, October 17, 2023

1. **Call the meeting to order and roll call**: Eric Miller

2. **Approval of Agenda**: Eric Miller

3. **Open Forum for Public Comments**
   The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. Unless the item is on the agenda, there will be no action taken at this meeting. Concerns may be an agenda item at future meetings. The Council will not ask or answer questions, clarify comments, nor explain their position on actions taken during this public comment period. Participants may not engage in discussion on other items of business during the meeting. No defamation of character or slander will be tolerated and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

5. **Secretary's Report**: Sherri Mineart
   o Approval of minutes from September 19, 2023.

7. **Treasurers Report**: Drew Johnson

   o Approval of September checks #'s 13788 to 13801, direct deposits totaling $36,923.71, and EFT 's totaling $7,362.70.
   o Financial Reports
   o Walmart Credit Card Purchase of $526 on September 12.

8. **Reports:**
   o Staff and program specialists (highlights only)
   o Extension Council Committees
     • Personnel
     • Fiscal
     • Programming
     • Strategic Planning
     • 4-H and Youth Committee
     • Fairboard
     • MOU
     • Advisory
   o Regional Director & IECA Updates

9. **Old Business**
   • Trunk or Treat

10. **New Business**
    • New Volunteers
    • Pumpkin & Mum Payment Approval
    • Master Gardener Program
    • Garden and Greenhouse Donation
    • Raising School Ready Readers Training
    • Approval of additional 2023 holidays if given to state employees by the governor
    • Personnel Policy Updates
    • Bereavement Leave – Jeri Crile
    • Courtney Burkhalter - Change in job title, responsibilities & wage (County Director Position)

11. **Next meeting date is Tuesday, November 21, 2023 at 6:30 PM.**
    • Agenda items

12. **Adjourn**