

AGENDA

JEFFERSON COUNTY EXTENSION COUNCIL MEETING

Tuesday, February 20, 2024, 6:30 p.m.

Jefferson County Extension Office (2606 West Burlington Ave, Fairfield, IA)

1. **Call the meeting to order and roll call:** Eric Miller
2. **Approval of Agenda:** Eric Miller
3. **Open Forum for Public Comments**

The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. Unless the item is on the agenda, there will be no action taken at this meeting. Concerns may be an agenda item at future meetings. The Council will not ask or answer questions, clarify comments, nor explain their position on actions taken during this public comment period. Participants may not engage in discussion on other items of business during the meeting. No defamation of character or slander will be tolerated and office personnel issues will be directed to the proper chain of command and not discussed in this forum.
5. **Secretary's Report:** Sherri Mineart
 - Approval of minutes from January 23, 2024
7. **Treasurers Report:** Drew Johnson
 - Approval of January check #13857 through #13881, payroll totaling \$6,350.83, and EFT 's totaling \$2,665.07.
 - Financial Reports
8. **Reports:**
 - Staff and program specialists
 - Extension Council Committees
 - Personnel
 - Fiscal
 - Programming
 - Strategic Planning
 - 4-H and Youth Committee
 - Fair Board
 - MOU
 - Advisory
 - Regional Director & IECA Updates
 - IECA Professional Development Opportunities
 - Council Elections/Nominating Committee
9. **Unfinished/Ongoing Business**
 - Extension Council Photo (Please wear an Extension or neutral-colored shirt)
 - Master Volunteer List
 - Hiring Updates
 - Summer Program Intern

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- Day Camp Assistant
- CYC
- Horticulture & Ag Summer Position
- Greenhouse/Garden Update
- County Fair Photographer

10. **New Business**

- Computer Cabinet Donation
- 4-H Enrollment Fees
- FY25 Budget Proposal
- Security Cameras
- Office Hours
- Extension Council Member Apparel
- Swine Weigh-in Help (March 23, 9 to 11 a.m.)
- Farm Show Volunteers (March 2, 9 a.m. to 2 p.m.)
- Extension Week (April 15-20)

11. **Next regular meeting date is Tuesday, March 19th, 2024 at 6:30 PM.**

- Agenda items

12. **Adjourn**

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