

AGENDA

JEFFERSON COUNTY EXTENSION COUNCIL Tuesday, August 23rd, 2022

1. **Call the meeting to order and roll call:** Eric Miller
2. **Approval of Agenda:** Eric Miller
3. **Secretary's Report:** Barbara Kistler
 - Approval of minutes from May 17th, 2022.
4. **Treasurers Report:** Drew Johnson
 - Approval of June checks # _____ to # _____ and EFT 's Totaling \$ _____
 - Approval of July checks # _____ to # _____ and EFT's Totaling \$ _____
 - Review of June 2022 financial reports
 - Review of July 2022 financial reports
5. **Reports:**
 - Regional Director and IECA
 - Staff and program specialists (highlights only)
 - Extension Council Committees
 - Personnel
 - Fiscal
 - Programming
 - Strategic Planning
 - 4-H and Youth Committee
 - Fair board
 - MOU
 - Advisory
6. **Old Business**
 - Nominating Committee
7. **New Business**
 - a) New Volunteers
 - b) Credit Card for Program Coordinator
 - c) Staff attending Area Meeting – September 19th – Johnson County
 - d) Office Closure on September 19th
 - e) Farm Bureau Membership
 - f) Master Gardener Funding
 - g) Program Coordinator Training
 - I. Powerful Tools for Caregivers
 - II. Strengthening Families
 - III. New Employee Orientation & My Data
 - h) Youth Fest
 - i) Office Professionals Conference
 - j) Trunk or Treat
 - k) Lego League Club - Fairfield Home School Group
 - l) Office Coordinator Sub - ?????
 - m) Office Hours

8. **Open Forum for Public Comments**

The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. Unless the item is on the agenda, there will be no action taken at this meeting. Concerns may be an agenda item at future meetings. The Council will not ask or answer questions, clarify comments, nor explain their position on actions taken during this public comment period. Participants may not engage in discussion on other items of business during the meeting. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

9. Next meeting date is **Tuesday, September 20th at 7:30 PM** with the following agenda items:

10. Adjourn