

# AGENDA

## JEFFERSON COUNTY EXTENSION COUNCIL

Tuesday, May 17<sup>th</sup>, 2022

1. **Call the meeting to order and roll call:** Eric Miller
2. **Approval of Agenda:** Eric Miller
3. **Secretary's Report:** Barbara Kistler
  - Approval of minutes from April 19th, 2022.
4. **Treasurers Report:** Drew Johnson
  - Approval of April checks #'s 13385 to 13403 and EFT 's Totaling \$4,217.48
  - Review of April 2022 financial reports
5. **Reports:**
  - Regional Director and IECA
    - Gene Muehling – Council Roles and Expectations
  - Staff and program specialists (highlights only)
  - Extension Council Committees
    - Personnel
    - Fiscal
    - Programming
    - Strategic Planning
    - 4-H and Youth Committee
    - Fair board
    - MOU
    - Advisory
6. **Old Business**
  - Carryover Options
  - Fair Photo Contract update
  - Nominating Committee
  - Program Coordinator
  - Internship/Summer Assistant
  - Fair Assistant(s)
  - Garden Space
7. **New Business**
  - New Volunteers
  - Donating/Selling Old Supplies
  - SE Iowa Research Farm
  - Office Hours
  - Facility Services/Cleaning

### 8. **Open Forum for Public Comments**

*The Jefferson County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. Unless the item is on the agenda, there will be no action taken at this meeting. Concerns may be an agenda item at future meetings. The Council will not ask or answer questions, clarify comments, nor explain their position on actions taken during this public comment period. Participants may not engage in discussion on other items of business during the meeting. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*

9. Next meeting date is **Tuesday, \_\_\_\_\_** at **7:30 PM** with the following agenda items:

10. Adjourn