

You can serve no more than TWO committees at one time. Term runs from January – December, with the option to be reappointed each year. Must pass a background screening.

1. Program Growth Committee

- a. Plan and develop a county 4-H program based on the needs of youth and the county.
- b. Share county action plan and evaluation results with others who influence continuation of the 4-H program (i.e. CYC, Recruitment Committee, Retention and Recognition Committee, etc.).

2. Recruitment

- a. Assume responsibility for carrying out county action plan to meet the goals of program growth and development.
 - i. Provide active leadership to the county 4-H program.
 - ii. Recruit volunteers to support the program.
 - iii. Develop community partnerships.
- b. Attend community events on behalf of Jefferson County 4-H.
- c. Inform people in the community about the benefits of 4-H program participation. Be an advocate for the 4-H program.
- d. Help new and under-served youth and families develop an awareness of the 4-H program.

3. Retention and Recognition

- a. Create an action plan for retention of existing 4-H members.
 - i. Examples: family fun night, 4-H appreciation, etc.
 - ii. Develop specific action plan steps for the transition from Clover Kids to 4-H
 - iii. Develop specific action plan steps to retain high school 4-H members
- b. Recognize youth and volunteers for their service in frequent and unique ways
 - i. Examples of recognition – National 4-H Week, Awards Night, National Volunteer Week, social media, newspaper and radio, mailings, etc.
 - ii. Review Record Books
- c. Scholarships for Senior 4-H Members

4. Fair (three different committees)

- i. Determine rule changes to be presented to the Extension Council and Fair Board.
- ii. Provide support and adherence to state and national 4-H policies. Ensure county policies are aligned with and consistent with principles and practices of positive youth development.
- iii. Review fair book before it goes to the printer.
- iv. Identify individuals to serve as:
 - b. Livestock Superintendents**
 - i. Collaborate with other superintendents for your department to find a judge for show day by April 1st.
 - ii. Pre-fair weigh-in and fair weigh-in responsibilities include helping with set-up, tear down, helping members complete their paperwork, recruiting volunteers, etc.
 - iii. Assign stall assignments at fair. iv. Check-in all animals in your department at fair. Follow up with families about animals not present.
 - iv. Review show program with other superintendents. vi. Ensure show day runs smoothly – in the barn and in the show ring.
 - c. Static Building Superintendents**
 - i. Set-up of the Static Exhibit Building prior to fair week.
 - ii. Help with check-in, ribbons and premium payout on Monday during fair.
 - iii. Help with check-out and tear down on Sunday during fair.
 - iv. Responsible for locking the Static Exhibit Building every day during fair at 9pm.
 - d. Showmanship**
 - i. Host Educational Clinics
 - ii. Recognize youth at fair.
 - iii. Attend all superintendent meetings (December, 2-3 weeks prior to fair, 2-3 weeks after fair).

5. Fundraising

- a. Help raise additional funds to support the county 4-H Youth program.
- b. Provide food booth at Jefferson County Fair (optional)
 - i. Obtain temporary food stand license
 - ii. Plan menu, purchase and prepare food
 - iii. Serve food with assistance from 4-H clubs
- c. Work with Extension to do a budget.