Question Preview: Request for Proposals

Proposals must be submitted through our Request for Proposals form by end of day, March 15, 2024, at bit.ly/2024rfp

Conference Information

Join us for the 2024 Community Food Systems & Farm to School and Early Care Conference, June 13-14 in Iowa City, Iowa. This national, annual event is hosted by the Community Food Systems program and Iowa Farm to School and Early Care Coalition. This year’s theme is Rooted in Community: Growing Partnerships for Sustainable Food Systems. Join us for this unique, two-day event, celebrating food systems, farm to school and early care, and local food!

Conference Agenda

The conference will be held in person, June 13-14, 2024, in Iowa City, Iowa.

Thursday, June 13 | Pre-Conference: Site visits and farm tours in the Iowa City area; Community Dinner at Johnson County Historic Poor Farm.
Friday, June 14 | Conference: Conference sessions at Graduate Iowa City.

Session Proposals Information

The conference planning committee invites individuals and organizations to submit session proposals. All sessions will take place Friday, June 14 at Graduate Iowa City.

The goal of the conference is to engage, support, and inspire individuals, organizations, and businesses in all areas of the food system. Sessions may be formatted as a lecture, panel, interactive discussion, or training. All sessions must address the conference theme of Rooted in Community: Growing Partnerships for Sustainable Food Systems and offer opportunities for interaction and engagement with attendees. Topics may range from technical support on starting school gardens, or community-based food systems projects and initiatives. We encourage collaborative presentation proposals, with multiple presenters to share a variety of perspectives and expertise. Multiple proposal submissions are allowed.

All submissions will be reviewed after the close date. Accepted proposals will be announced by mid-April. Registration fees will be waived for breakout sessions presenters for Friday, June 14.

All proposals must be submitted by end of day, Friday, March 15, 2024.

For questions or technical assistance, contact Bre Miller at millerb@iastate.edu or ph. 515-294-3086.
Session Formats

The conference is offering the following session options:

- **Bite-Sized Sessions (15 minutes)** consist of a 10-minute presentation or demonstration followed by a 5-minute question and answer session. These will provide the opportunity to briefly share about a successful program, project, or research study within your organization or business.

- **Breakout Sessions (1 hour)** allow presenters to interact with session participants. Interactive learning is encouraged. We ask that all breakout sessions leave at least 5-10 minutes for questions and comments.

Bite-Sized Session Proposal Questions

1. Please complete the following information regarding your 15-minute Bite-Sized session proposal.
   - **Title:**
   - **Description** (2-3 sentences):

2. Do you plan to include youth presenters in your session? If yes, please share how you will coach and support youth to co-develop and lead certain sections or activities within the session.

Breakout Session Proposal Questions

1. Please complete the following information regarding your 15-minute Bite-Sized session proposal.
   - **Title:**
   - **Abstract** (4-8 sentences):

2. Please select key areas from the list below associated with your session (select up to three):
   - Community Partnerships
   - Farm to School
   - Farm to Early Care and Education
   - Food Access and Rescue
   - Food Business Development
   - Food Hubs
   - Food Justice
   - Fundraising
   - Local Food Procurement
   - Local Food Production
   - Marketing and Distribution
   - Policy
   - Not listed: ______________

3. Briefly describe how your session connects to the 2024 conference theme of *Rooted in Community: Growing Partnerships for Sustainable Food Systems*.

4. Growing justice in our food systems – for kids, farmers, workers, local businesses, the environment, and communities – is integral to this work and this conference. Please reflect on how your work supports racial and social justice and how you plan to share this during your session.

Presenter Contact Information

Please provide the following information for each of your presenters.

**Presenter 1** (this individual will be the primary point of contact for communicating with the conference planning committee)

- Name (first, last)
- Position title/role
- Organization/ business
- Email
- Phone
- Address

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